

Job Description			
Title	Department:	Post Ref	
Playwork Supervisor	Children, Families Cultural Services	Add Ref	
Job Purpose To take responsibility for the organisation and running of play facilities or projects, including the delivery of play programmes and activities			
Key Responsibilities 1. To plan, develop, deliver, evaluate and record a range of play activities 2. To manage a team of Play Support Workers including supervision and Performance and Development reviews 3. To participate in Countywide play activities 4. Promote the play project/facility as appropriate 5. To ensure that Play Support Workers receive information and advice on training opportunities 6. To be responsible for the day to day administration of the work 7. Ensure service users are given the opportunity to engage in the development of their service 8. To develop play opportunities that meet the needs of children and young people		Key Accountabilities 1. Ensure the completion of appropriate records of planned work and work undertaken, including quality assurance requirements 2. Develop and implement strategies to celebrate diversity and promote anti-oppressive values and attitudes 3. Ensure work undertaken complies with Health and Safety requirements and Safeguarding procedures 4. Ensure that the needs of children and young people in relation to play are gathered and recorded	
The post holder will perform any duty or task that is appropriate for the role described			

Person Specification	
Education and Knowledge	Personal skills and general competencies
1. Play work qualification or equivalent to Level 3 2. Awareness of the importance of play in child development	3. Puts into practice the Council's commitment to excellent customer care. 4. Works efficiently and effectively and actively looks for ways of improving services and outcomes for customers.
Experience 7. Experience of working with children (aged 5 - 11 years) in play	

settings 8. Experience of working in a supervisory capacity within a play setting 9. Experience of working with community groups and/or schools 10. Experience of planning, delivering, evaluating and recording play activities 11. Experience of dealing with a range of challenging behaviours and devising appropriate strategies to deal with these 12. Experience of organising the play environment and taking responsibility for health and safety of both staff and service users	5. Works well with colleagues but also able to work on their own initiative. 6. Shares the Council's commitment to providing a safe environment for customers and staff and also treating all with respect and consideration
Role Dimensions 13. Responsibility for the running of facilities or play projects and the range of activities on offer 14. No financial responsibility 15. Responsible for the supervision of play support workers	<i>Please attach a structure chart</i>

Date 01/02/11