



<b>Job Description</b>		
<b>Title</b> Groundsperson Tier 7 Front line (Grade2 scp 2 - 4)	<b>Department</b> Place	<b>Post Ref</b> C&FM
<b>Job Purpose</b> To maintain, prepare and construct sports facilities and landscape features, under the direction and supervision of a landscapes team leader.		
<b>Key Responsibilities</b> <ul style="list-style-type: none"><li>• To maintain and prepare sports facilities using the most appropriate methods, including marking out, mowing, rolling, brushing, applying chemicals etc.</li><li>• To assist on all aspects of landscape maintenance, including digging, hoeing, pruning, mowing, edging, fertilising and applying chemicals.</li><li>• To assist in all aspects of landscape construction and the development of sports facilities, including cultivation and seeding, grading and planting trees and shrubs.</li><li>• Driving landscape vehicles (e.g. vans, ride on mowers and tractors) as appropriate for tasks and to meet contract specifications.</li><li>• Operating landscape plant and machinery as appropriate for tasks in order to meet contract specifications.</li><li>• Exercising proper care in handling, operating and safeguarding any equipment or appliances provided and issued by the County Council for the post holder's individual or collective use in the performance of his/her duties.</li><li>• To complete relevant paperwork (e.g. worksheets/timesheets/vans sheets) in line with hand arm vibration management and site information requirements.</li><li>• To take reasonable care for personal health and safety and of other persons who may be affected by his/her activities in accordance with the provision of Health and Safety legislation.</li></ul>	<b>Key Accountabilities</b> <ul style="list-style-type: none"><li>• To assist in maintaining and preparing sports facilities and landscape features, in line with site requirements.</li><li>• To assist in landscapes construction and the development of sports facilities.</li><li>• To have an understanding of, and commitment to, the County Council's Equal Opportunities Policy.</li><li>• This job description indicates the main areas of activity for this post. From time to time, however, other tasks/duties may be required but these will fall within the general area of responsibility and grade of the post. Any changes of a permanent nature will, following consultation with the employee, be included in the job description in specific terms and re-issued to you.</li></ul>	
<b>The post holder will perform any duty or task that is appropriate for the role described.</b>		

**Person Specification****Education and Knowledge**

- Basic knowledge and understanding of the landscape service industry.
- Basic knowledge and understanding of a frontline contracting environment.
- Basic knowledge and understanding of grounds maintenance techniques.
- Basic literacy and numeracy.
- Knowledge or understanding of basic cleaning techniques.
- Full clean UK driving license.

**Experience**

- Previous ground maintenance experience desirable but not essential as full training will be given.
- Experience of the use of ride on mowing machinery is desirable.
- Experience in the use and maintenance of pedestrian mowing machinery is desirable.
- Experience in the preparation of summer and winter games facilities is desirable.

**Personal Skills and General Competencies**

- Physically able to undertake manual frontline duties.
- Ability to listen to customer's needs and put into practice the Council's commitment to excellent customer care.
- Works efficiently and effectively and actively looks for ways of improving services and outcomes for customers.
- Works well with colleagues but also able to work on their own initiative.
- Has a friendly and helpful disposition, with the ability to communicate at all levels and stay calm under pressure.
- Shares the Council's commitment to providing a safe environment for customers and staff and also treating all with respect and consideration.

**Role Dimensions**

- Responsible for assisting in the maintenance, construction and development of sports facilities and landscapes.
- Direct reports – none.
- Financial responsibilities - none.