

<b>Job Description</b>			 <b>Nottinghamshire County Council</b>
<b>Title</b> Youth Support Worker Level 1	<b>Department:</b> Children, Families Cultural Services	<b>Post Ref</b> Add Ref	
<b>Job Purpose</b> Work directly with young people to develop their social education by delivering programmes of activities and services alongside other staff in the unit Contribute to the planning, organisation, monitoring, evaluation and evidencing of the unit's programme of activities and services Contribute to the undertaking of the unit's day to day running and administration			
<b>Key Responsibilities</b> <ol style="list-style-type: none"> <li>1. Work under supervision directly with young people to promote their personal development, social education and well being</li> <li>2. Contribute to the planning, development, delivery and evaluation of the unit's programmes of youth work</li> <li>3. Undertake work with young people in accordance with the Young People's Service curriculum</li> <li>4. Attend staff, team and county meetings, and staff conferences as directed</li> <li>5. Take part in supervision and the Performance and Development Review process, and undertake training as identified by the line manager</li> </ol>		<b>Key Accountabilities</b> <ol style="list-style-type: none"> <li>1. Contribute to meeting the unit's agreed targets and completion of quality assurance requirements</li> <li>2. Assist with the development and implementation of strategies to celebrate diversity and promote anti-oppressive values and attitudes</li> <li>3. Ensure work undertaken complies with health and safety requirements and safeguarding procedures</li> <li>4. Assist with day to day organisation and administration of the unit, including undertaking of simple financial tasks</li> <li>5. Maintain appropriate records of planned work and work undertaken</li> <li>6. Shares the Council's commitment to providing a safe environment for customers and staff and also treating all with respect and consideration</li> </ol>	
<b>The post holder will perform any duty or task that is appropriate for the role described</b>			

***Person Specification***

***Education and Knowledge***

1. Willingness to complete training and gain local qualifications to the required standard
2. Understanding of the issues affecting young people in the 10 - 18 age range
3. Awareness of the conduct required of a youth support worker
4. Understanding of and commitment to equal opportunities
5. Awareness of Health and Safety issues concerning young people

***Experience***

10. Experience of working as an effective team member and an awareness of the importance of teamwork
11. Potential for forming and sustaining positive relationships with young people and making appropriate interventions
12. Willingness and ability to plan, forecast and record own work and that of the team

***Role Dimensions***

13. Working as part of a team to deliver activities for young people
14. No financial responsibility
15. No responsibilities for staff

***Personal skills and general competencies***

6. Puts into practice the Council's commitment to excellent customer care.
7. Works efficiently and effectively and actively looks for ways of improving services and outcomes for customers.
8. Works well with colleagues but also able to work on their own initiative.
9. Shares the Council's commitment to providing a safe environment for customers and staff and also treating all with respect and consideration

*Please attach a structure chart*

Date 31/01/2011

Tier 7 Frontline