



Title <i>Residential Night Care Worker</i>	Department <i>Children and Families</i>	Post Ref.
<p>Job Purpose:</p> <p>The post holder will be required to provide safe, supportive and positive care to all resident children and young people. The post holder's primary responsibility will be to ensure the physical safety and security of the children and young people during night hours. The post holder will respond to the needs of the young people and will have a general oversight of building security.</p>		
<p>Key Responsibilities:</p> <ol style="list-style-type: none">1. To be responsible for compiling accurate, legible and complete records as necessary such as safety checks, night logs, health records, incident reports and child protection information.2. To undertake fire prevention and detection routines as specified.3. To ensure that fire doors including kitchen and bedrooms are closed and that escape routes are not obstructed.4. To be responsible in the event of fire, for raising the alarm and assisting in the evacuation of the young people to a safe place.5. To be responsible for checking doors, windows and other areas of the building on a regular basis throughout the night.6. To be responsible for consulting with the duty manager and/or the sleep-in person in the event that assistance may be required. Such as serious illness which may necessitate hospital treatment; concerns regarding risk-taking behaviour by children and young people, or any problems with the building.7. To ensure the receipt of all relevant information from the previous shift, and to hand over all relevant details to the oncoming shift8. To respond to telephone calls made to the Home during periods of duty in a professional and courteous manner. To report the content of telephone conversations in the appropriate record book.	<p>Key Accountabilities</p> <ol style="list-style-type: none">1. To respond to the emotional, psychological and physical needs of the resident children and young people, assisting them to settle at bedtime. You will make regular checks on each young person during your shift to maintain their health, safety and wellbeing.2. To immediately refer to the appropriate Duty Manager any suspicion, allegation or evidence, or of any area of concern relating to child protection, in accordance with Nottinghamshire Safeguarding Children Partnership's Child Protection Procedures and Nottinghamshire County Council's Policy and Procedure Guides.3. To contribute to the efficient and safe operation of the unit especially with due regard for Health & Safety of oneself, colleagues and young people within the unit.	

<p>9. To carry out laundry and domestic duties as per a family home, in accordance with the instructions given and the nightly jobs list.</p> <p>10. It is the nature of residential child care that tasks and responsibilities are, in many circumstances, unpredictable and varied, and the post holder will be expected to undertake any other duties which may reasonably be regarded as within the nature of the duties and responsibilities of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific terms after consultation with the appropriate parties.</p>	
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The post holder will perform any duty or task that is appropriate for the role described

Person Specification

Education and Knowledge

1. If not held will be required to register on the Children’s Workforce Development Diploma Level 3 and achieve within 6 months of being confirmed in post.
2. Basic knowledge of the Children Act 1989
3. Must have an understanding of the safeguarding issues which may impact on people in care.
4. Must have an understanding of physical, emotional, cultural, racial and individual needs in a residential setting.
5. Must have an understanding, awareness of and commitment to equality issues.
6. Must have some knowledge of, and an ability to manage challenging behaviour.
7. Ability to engage and provide children and young people to develop interests and skills in a range of social activities.
8. Understanding of child development

Personal skills and general competencies

1. Commitment to self-development and training including a willingness to undertake training as identified (particularly level 3 qualification)
2. Ability to demonstrate your own resilience in dealing with challenging situations and work with children and young people to effect positive change
3. Excellent time keeping.
4. Able to demonstrate patience, flexibility, integrity, resilience, enthusiasm and sensitivity within good parenting principles and present as a good role model for young people.
5. Must be able work on a rostered basis, including weekend and unsociable hours which may include sleeping in duties, bank holiday working and awake night duties.
6. Puts into practice the Council’s commitment to excellent customer care.
7. Shares the Council’s commitment to providing a safe environment for customers and staff and also treating all with respect and consideration

<p><i>Experience</i></p> <p>8. Must have a minimum of 6 months experience of working with children, young people or adults with a disability either in a voluntary, work or other relevant setting.</p> <p>9. Good quality written and verbal communication skills, including competent use of information technology.</p> <p>10. Good listening skills</p> <p>11. Ability to contribute to decision-making, work as part of a team and work on own initiative</p> <p>12. Ability to make informed decision in crisis situations</p> <p>13. Ability to maintain a high standard of cleanliness and good repair of the fabric of the building</p> <p>14. Self confidence and ability to advocate for young people</p>	
<p><i>Role Dimensions</i></p> <p>15. Working within one of our mainstream residential homes</p> <p>16. No financial responsibilities</p> <p>17. No line management responsibilities</p> <p style="text-align: right;"><i>Please attach a structure chart</i></p>	

Date Sept. 2020