

<b>Title</b> Youth Violence and Child Exploitation Coordinator	<b>Department</b> <b><i>Safeguarding Assurance and Improvement</i></b>	<b>Post Ref.</b>
<b>Job Purpose</b> To coordinate activity to identify and manage the risk to young people at risk of youth violence and/or exploitation and to support the development the knowledge and skills of the workforce through advice, guidance and training.		
<b>Key Responsibilities</b> <ol style="list-style-type: none"> <li>1. Coordinate and provide professional support to the Youth Violence and Criminal Exploitation (YVCE) panel.</li> <li>2. Devise and maintain a system for tracking cases coming to panel to provide assurance re completion of agreed actions and impact upon outcomes</li> <li>3. Collate Risk Assessments completed by Social Workers and Youth Justice Case Managers, with responsibility for checking information provided and having a role in ascertaining which cases meet the threshold to be heard at the YVCE panel and communicating outcomes</li> <li>4. Provide advice and guidance to professionals in Children's Services about pathways and risk management of young people at risk of criminal exploitation or youth violence</li> <li>5. Act as a champion for Child Exploitation across Children's Services</li> <li>6. Support with writing and disseminating procedures/guidance</li> <li>7. Support the development and delivery of training</li> <li>8. Support the development and maintenance of a Nottinghamshire risk profile for child exploitation</li> <li>9. Support the development of Nottinghamshire Approach to Contextual Safeguarding which will align pathways for different types of exploitation and radicalisation.</li> </ol>	<b>Key Accountabilities</b> <ol style="list-style-type: none"> <li>1. Closely working with internal and external partners</li> <li>2. To deliver services within the Service's scheme of delegation for safeguarding children and local safeguarding children board policies.</li> <li>3. To ensure that personal practice is in line with service guidance</li> <li>4. To operate within the framework of any professional registration.</li> <li>5. To actively contribute to the professional development of yourself and others</li> <li>6. To participate fully in supervision, appraisals (EPDR), and practice observations, as part of personal development and support</li> <li>7. To maintain a current knowledge and awareness of legislation, policy, procedure and practice in the post holder's field of work</li> </ol>	

The post holder will perform any duty or task that is appropriate for the role described

**Person Specification**

**Education and Knowledge**

1. A relevant qualification at Level 4 or above or equivalent work based experience.
2. Knowledge of assessment and risk management principles as they relate to contextual safeguarding (Youth Violence and Criminal Exploitation including trafficking and County Lines, Sexual Exploitation, Radicalisation, and online abuse)

**Experience**

7. A minimum of 2 years experience working with young people with multiple complex needs
8. Experience in managing risk in respect of young people

**Personal skills and general competencies**

3. A high level of personal drive and commitment to excellent customer care and the ability to set an example for other staff
4. Strong interpersonal skills to gain the agreement and acceptance of others including colleagues, senior managers and children, young people and their parents.
5. Ability to make decisions and solve problems to meet operational targets, involving devising solutions and prioritising the resources available
6. Information technology skills including use of databases and word processing.

**Role Dimensions**

9. Coordinate and provide professional support to the Youth Violence and Criminal Exploitation (YVCE) panel.
10. Provide advice and guidance to professionals in Children's Services about pathways and risk management of young people at risk of criminal exploitation or youth violence.
11. Reports to Service Manager for Safeguarding (strategic)

*Please attach a structure chart*

Date