

Title SPECIALIST SEMH TEACHING ASSISTANT- CENTRALLY EMPLOYED. Grade 4 scp 19-23	Department CFCS Education Learning and Skills, Access and Partnership, Partnership Team	Post Ref.
Job Purpose To work in a variety of primary school settings as agreed between the locality partnerships and the Team Manager School Partnerships to provide specialist support in addressing the needs of pupils with social, emotional and mental health needs who need particular help to overcome barriers to learning.		
Key Responsibilities To provide specialist support, advice and information to parents/carers and families of vulnerable children and/or those social, emotional and mental health needs. 2. To assist other Service staff in providing specialist advice regarding appropriate teaching and related strategies 3. To work directly with children and groups of children with social ,emotional and mental health needs, under the guidance of and in collaboration with teachers or other appropriate senior staff 4. To support those working with the children, particularly teaching assistants, to enable them to offer effective and inclusive provision 5. To develop/maintain/produce/support the provision of specialist resources as appropriate 6. To liaise as appropriate with professionals from other support services, other agencies and specialist voluntary and independent organisations 7. To contribute to training and development programmes and deliver these as required 8. To write formal reports as required on all work undertaken directly or indirectly on behalf of pupils or schools and maintain accurate and comprehensive records.	Key Accountabilities 1. Improve the access to learning of pupils with social, emotional and mental health needs.	

9. Any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific terms, following consultation with the Recognised Trade Unions	
The post holder will perform any duty or task that is appropriate for the role described	

Person Specification

<p><i>Education and Knowledge</i></p> <ol style="list-style-type: none"> 1. Good literacy and numeracy skills gained from general education to 2. GCSE / 'O' level/Adult Literacy and Numeracy level 2/NVQ level 3 for 3. Teaching Assistants or equivalent qualification or experience together with a working knowledge of national curriculum and other relevant learning programmes/strategies. 	<p><i>Personal skills and general competencies</i></p> <ol style="list-style-type: none"> 1. Puts into practice the Council's commitment to excellent customer care. 2. Works efficiently and effectively and actively looks for ways of improving services and outcomes for customers. 3. Works well with colleagues but also able to work on their own initiative. 4. Shares the Council's commitment to providing a safe environment for customers and staff and also treating all with respect and consideration
<p><i>Experience</i></p> <ol style="list-style-type: none"> 5. At least 3 years experience of working with primary age pupils with social, emotional and mental health needs in a mainstream or special school setting. 	
<p><i>Role Dimensions</i></p> <ol style="list-style-type: none"> 6. To provide specialist support in addressing the needs of pupils with social, emotional and mental health needs who need particular help to overcome barriers to learning. 7. No financial responsibilities, to work within the budget set by the relevant locality partnership. 8. No line management responsibilities. <p style="text-align: right;"><i>Please attach a structure chart</i></p>	

