


<b>Job Description</b>		
<b>Title</b> <b>Education Improvement Consultant – Achievement and Equality</b>	<b>Department</b> Children and Families Service Education, Standards and Inclusion – EIS -(Soulbury 9-12 + 3SPA)	
<b>Job Purpose</b> <p>To contribute to raising the achievement of all children and young people in all of Nottinghamshire's schools, academies and other education settings, and to Improving Educational Opportunities for All across all ages, including through:</p> <ul style="list-style-type: none"> <li>• commissioning, brokering and providing services to schools</li> <li>• promoting and facilitating collaborative working and partnerships between schools</li> <li>• supporting and challenging schools causing concern</li> <li>• Providing support for teaching and learning in relation to BME (including EAL and GRT learners)</li> <li>• Working in partnership with internal and external partners</li> </ul> <p>To support and challenge schools to ensure that educational standards meet all national and local requirements.</p> <p>To meet the required service standards, in line with the service plan and associated standards within the Education, Standards and Inclusion Service.</p>		
<b>Key Responsibilities</b> <ol style="list-style-type: none"> <li>1. To support the corporate work and achievements of the County Council, especially the achievement of the vision, objectives and targets set out in its Strategic Plan.</li> <li>2. To project a positive image of the County Council to the public, partners and stakeholders, including the DFE.</li> <li>3. To actively promote collaborative working within the Children and Families Services and other stakeholders.</li> <li>4. To act as a key contact in relation to providing support, challenge and advice to schools in relation to disadvantaged groups, in particular BME, UASC, EAL and GRT learners, including those with multiple characteristics and in particular SEND</li> <li>5. To act as the key contact providing support, challenge and advice to schools in relation to the promotion of British Values and the inclusive</li> </ol>		<b>Key Accountabilities</b> <ol style="list-style-type: none"> <li>1. Specified service targets.</li> <li>2. Alert the team manager of issues that could affect performance.</li> <li>3. Maintain and further develop skills, knowledge and understanding in relation to current educational thinking.</li> <li>4. Maintain appropriate standards in relation to Health and Safety, Safeguarding and GDPR</li> </ol>

<p>curriculum</p> <ol style="list-style-type: none"> <li>6. To contribute to the development and promotion of the EIS traded service offer in relation to the provision and CPD opportunities for all school staff and governors on effective provision for vulnerable, disadvantaged groups (as above) at whole school, group, individual levels as well as through Locality and county wide networks.</li> <li>7. To evaluate data annually to identify schools requiring improvement in meeting the needs of vulnerable/disadvantaged learners and provide bespoke and targeted consultancy to identified schools causing concern to support them to improve provision and outcomes</li> <li>8. To work collaboratively with the EIS English Consultancy Group to use data to identify patterns and reasons for underachievement to inform joint planning and delivery of traded service improvement programmes across Nottinghamshire and across the East Midlands</li> </ol>	
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**The post holder will perform any duty or task that is appropriate for the role described.**

<p><b>Person Specification</b></p>	
<p><b>Education and Knowledge</b></p> <ol style="list-style-type: none"> <li>1. Evidence of continuous professional development.</li> <li>2. Knowledge and understanding of the main issues affecting the service area.</li> <li>3. Degree or equivalent and qualified teacher status</li> <li>4. Knowledge of the principles and practice of: <ul style="list-style-type: none"> <li>- excellent customer service</li> <li>- appropriate risk management</li> <li>- budget management (where budgetary responsibility is devolved to this post).</li> </ul> </li> </ol>	<p><b>Personal Skills and General Competencies</b></p> <ol style="list-style-type: none"> <li>5. A high level of personal drive and commitment to excellent customer care and the ability to set an example for other staff</li> <li>6. Strong interpersonal skills to gain the agreement and acceptance of others including colleagues, senior managers and customers</li> <li>7. Ability to make decisions and solve problems to meet operational targets, involving devising solutions and prioritising the resources available</li> <li>8. Ability to meet agreed objectives and delivery targets by the effective use of resources</li> <li>9. Ability to coach and mentor others in the development and modelling of good practice</li> </ol>
<p><b>Experience</b></p> <ol style="list-style-type: none"> <li>1. Relevant qualification/experience.</li> <li>2. Experience of bringing about educational improvement in the identified role.</li> <li>3. Experience of building capacity of others to enhance the learning of staff</li> </ol>	

and their students.

### **Role Dimensions**

1. Contributing to the overview of standards and quality with regard to improving educational opportunities for all, with a particular focus on vulnerable, disadvantaged groups in Nottinghamshire schools, through data analysis and collaborative working with the EIS English Consultancy Group and EIS area leads, SFSS Locality leads, ECS, SALT and the Assistant Head of the Virtual School
2. Analysing the outcomes for vulnerable groups in order to identify schools at risk of not meeting the needs of vulnerable/disadvantaged groups (BME, EAL, GRT, UASC including those with multiple characteristics and in particular SEND).
3. Working collaboratively with the English Consultancy Group to plan and deliver education improvement programmes, linked to identified areas of underperformance, such as early years, phonics, oracy/language development, grammar, reading and writing with an EAL focus.
4. Providing information, advice, support and challenge to ensure that schools promote British Values and the inclusive curriculum
5. Providing support and challenge for identified schools causing concern with regard to improve educational opportunities for all and to support other schools to improve outcomes for all through delivery of the Education Improvement Service (EIS) traded offer to schools through Locality and County- wide networks, bespoke consultancy to individual schools and groups of schools and conferences.
6. Contributing to the EIS Team Plan in relation to the delivery of the 'Improving Educational Opportunities for All Strategy' and provide impact reports for the IEOFA adviser and Team Manager, based on the evidence gathered from stakeholders