Nottinghamshire County Council

Job Description		
Title **Cook One** **Tier 7 front line (Grade 1 – SCP 1 to 2)**	***Department*** **Place**	***Post Ref***
Job Purpose To assist the Chef Manager/School Chef in the preparation, cooking and serving of the school meal, moving to units as required to support the needs of the business.		

Key Responsibilities	***Key Accountabilities***
• Assisting in the general duties involved in the production and service of the school meal. • Assisting in the cleaning and preparation of the dining area, including the moving of furniture where required. • To maintain hygiene and safety regulations for yourself and the kitchen. • To assist with any other catering requirements of the school other than the school meal.	• To assist in the preparation and cooking of the school meal. • To have an understanding of and commitment to the County Council's Equal Opportunities Policy. • This job description indicates the main areas of activity for this post. From time to time, however, other tasks/duties may be required but these will fall within the general area of responsibility and grade of the post. Any changes of a permanent nature will, following consultation with the employee, be included in the job description in specific terms and re-issued to you.

The post holder will perform any duty or task that is appropriate for the role described.

Person Specification

Education and Knowledge

- Basic Food Hygiene certificate.
- Basic numeracy.
- Basic literacy.
- Knowledge of hygiene regulations, management of health & safety. and nutritional food standards

Experience

- Friendly and helpful disposition.
- A high level of personal cleanliness.
- Ability to work effectively within a team.
- Willingness to undertake training.
- Physically able to arrange dining room facilities when required.

Personal Skills and General Competencies

- Puts into practice the Council's commitment to excellent customer care.
- Works efficiently and effectively and actively looks for ways of improving services and outcomes for customers.
- Works well with colleagues but also able to work on their own initiative.
- Shares the Council's commitment to providing a safe environment for customers and staff and also treating all with respect and consideration.

Role Dimensions

- Direct reports – none.