


Job Description			 Nottinghamshire County Council
Title Specialist Teaching Assistant: SEND EY/KS1	Service Group Children, Families Cultural Services - SEND Policy and Provision	Post Ref	
Job Purpose To provide educational support, under the direction of a specialist teacher, to children and young people with severe and complex SEND, their families and the staff who work with them, in line with the associated standards, within the Schools and Family Specialist Services Team.			
Key Responsibilities <ol style="list-style-type: none">1. To work flexibly across the county, according to service need, in a range of settings including homes, early years settings and schools, to provide educational assessments, direct interventions, support and advice for children and young people with severe and complex SEND, their families and the staff supporting them.2. To model, advise on and deliver appropriate and effective educational assessments, strategies and interventions for small groups and individual children with severe and complex SEND3. To take on the key worker/ lead professional role as required4. In discussion with the senior practitioner, to engage in a specified area of curriculum development or service provision5. To work collaboratively with specialist teachers in the team, parents/carers and professionals from other agencies in planning effective interventions and recording children's progress.6. To advise on, demonstrate and monitor the use of specialist equipment and resources (including ICT) for children and young people within the specialist area7. To provide training in the specialist area to individual/ groups of staff in schools and colleagues from other teams/services.8. To involve children/young people and their parents/carers in planning of interventions and in decision making processes.9. To safeguard the welfare of children and young people.		Key Accountabilities <ol style="list-style-type: none">1. Specified service targets within agreed resources2. Improving educational and life outcomes for children and young people with complex SEND3. Effective record keeping and report writing	
The post holder will perform any duty or task that is appropriate for the role described			

Person Specification - Specialist Teaching Assistant SEND EY/KS1

Education and Knowledge

1. Qualified teaching assistant (NNEB, BTEC, relevant NVQ level 3 or above)
2. Evidence of comprehensive relevant professional development, including specialist training courses
3. Other equivalent advanced qualification in specialist area or willingness to undertake
4. Knowledge of the educational implications of severe and complex SEND 0-7 years
5. Knowledge of a range of assessments, small step teaching programmes and differentiated materials /resources to support children with severe and complex SEND 0-7 years
6. Knowledge of current policies, guidance and research in this area of work, both nationally and locally
7. Up to date and working knowledge of early child development and the EYFS and KS1 curriculum
8. Knowledge and understanding of the responsibilities and processes relating to the safeguarding children and young people

Experience

1. Minimum of 3 years post qualification experience of which at least 2 years should be working with children with SEND
2. Experience of collaborative work with a range of professionals and agencies.
3. Experience of working in partnership with schools, other agencies and parents/carers

Personal skills and general competencies

1. Puts into practice the Council's commitment to excellent customer care
2. Works efficiently, effectively and actively looks for ways of improving services and outcomes for customers
3. Works well with colleagues but also able to work on their own initiative
4. Shares the Council's commitment to providing a safe environment for customers and staff and also treating all with respect and consideration
5. Ability to communicate clearly and effectively both verbally and in writing and by using a range of alternative communication systems as necessary
6. Competent in the use of specific assessment and teaching programmes to aid progress for children with severe and complex SEND 0-7 years
7. Ability to plan and work collaboratively with colleagues, parents/carers, staff in early years settings and schools and in other agencies and services
8. Ability to demonstrate effective teaching methods on a one to one or small group basis
9. Ability to maintain accurate records and to use data to inform interventions and planning
10. Ability to use ICT processes appropriate to the role
11. Ability to undertake effectively the role of keyworker/ lead professional
12. Ability to provide feedback, support, coaching and training to a range of staff in schools
13. Willingness to travel across Nottinghamshire County as required to meet the needs and priorities of the Service

Person Specification- Specialist TA SEND EY/KS1	
<p><i>Role Dimensions</i></p> <ol style="list-style-type: none"> 1. Responsibility for the delivery, under the direction of a specialist teacher, of specialist educational support to children aged 0-7 with severe and complex SEND, their parents/carers and staff working with them in school and other settings. 2. Responsibility to promote and support the County Council's SEND Strategy 	