

Title Education Improvement Adviser	Department Children and Families; Education Standards and Inclusion, EIS	Post Ref.
<p>Job Purpose</p> <p>To contribute to raising the achievement of all children and young people in all of Nottinghamshire’s schools, academies and other education settings, and to improving educational opportunities for all including through:</p> <ul style="list-style-type: none"> <input type="checkbox"/> commissioning, brokering and providing services to schools <input type="checkbox"/> promoting and facilitating collaborative working and partnerships between schools <input type="checkbox"/> supporting and challenging schools causing concern <input type="checkbox"/> leading on the provision of <i>educational support and challenge to special schools</i> <p>To support and challenge schools to ensure that educational standards meet all national and local requirements.</p> <p>To oversee personnel who will deliver the agenda (where appropriate).</p> <p>To meet the required service standards, in line with the service plan and associated standards within the Education, Learning and Skills Service.</p>		
<p>Key Responsibilities</p> <ol style="list-style-type: none"> 1. To support the corporate work and achievements of the County Council, especially the achievement of the vision, objectives and targets set out in its Strategic Plan. 2. To project a positive image of the County Council to the public, partners and stakeholders, including the DFE. 3. To actively promote collaborative working within the Children and Families Services and other stakeholders. 4. To maintain an overview of standards and quality with regard to Special Schools in Nottinghamshire 5. To support and challenge special schools to improve leadership and management, provision and outcomes for pupils with SEND, through 	<p>Key Accountabilities</p> <ol style="list-style-type: none"> 1. Specified service targets. 2. Alert the team manager of issues that could affect performance. 3. Maintain and further develop skills, knowledge and understanding in relation to current educational thinking and/or SEND training and research. 4. Maintain appropriate standards in relation to Health and Safety, Safeguarding and GDPR 	

the provision and brokerage of support as required and contributing to reviews of their progress.

6. To contribute to links between the EIS, EPS, SFSS and ICDS and other appropriate partners through Locality working.
7. To contribute to ensuring that the Local Authority meets its statutory duty in relation to SEND
8. To work collaboratively with special schools and ICDS to maximise the provision of special school places in Nottinghamshire
9. To manage the special school quantum of the High Needs Block to ensure best value for money and an equitable allocation of top up funding per pupils, matched to need and agreed moderation criteria

The post holder will perform any duty or task that is appropriate for the role described

Person Specification**Education and Knowledge**

1. Evidence of continuous professional development.
2. Knowledge and understanding of the main issues affecting the service area.
3. Degree or equivalent and qualified teacher status or relevant experience in school
4. Knowledge of the principles and practice of:
 - effective people management
 - excellent customer service
 - appropriate risk management
 - budget management (where budgetary responsibility is devolved to this post).

Experience

1. Relevant leadership qualification/experience.
2. Experience of leading, managing and motivating others to bring about educational improvement in the identified role.
3. Experience of building capacity of others to enhance the learning of staff and their students.

Role Dimensions

1. Interpret SEND data; identify strengths and priorities for development. Share the evaluation with EIS team members to inform targeting of schools causing concern and allocation of associate advisers to schools and contribution to ASIT meetings.
2. Manage and implement a moderation plan which ensures that the LA meets statutory requirements in the allocation of funding to special schools and to inform the strategic provision of SEND places in special schools and in mainstream to meet changing needs.
3. Liaise/work collaboratively with EIS, EPS, SFSS and ICDS to share the data evaluation to inform targeted locality working in publically funded schools and early years settings
4. Lead on the development and delivery of special school head teacher briefings and special school Trust Board, in partnership with headteachers and other services/ partners as required to share good practice, learn from each other and access information, advice and guidance on national and

Personal skills and general competencies

1. A high level of personal drive and commitment to excellent customer care and the ability to set an example for other staff
2. Strong interpersonal skills to gain the agreement and acceptance of others including colleagues, senior managers and customers.
3. Ability to make decisions and solve problems to meet operational targets, involving devising solutions and prioritising the resources available
4. Ability to meet agreed objectives and delivery targets by the effective use of resources.
5. Ability to coach and mentor others in the development and modelling of good practice

local developments

5. Ensure a robust growth plan for SEND provision to ensure that the needs of pupils with SEND are locally met effectively. This will include new provision and expanded provision

Please attach a structure chart

Date