

The Joseph Whitaker School

An Academy specialising in Sport and Performing Arts



JOB DESCRIPTION

Head of Religious Studies

TLR 2B (£4,784)

Job Purpose

- Support the Senior Leadership Team in carrying out the collective vision for the Academy
- Head of Religious Studies
- Improve student outcomes across Religious Studies
- Performance manage identified staff as appropriate
- Promote and deliver high quality extra curricular learning
- Actively participate in activities in support of the aims of the Academy

Safeguarding

- Be familiar with, and follow, all Academy policies, in particular those related to safeguarding
- Promote the welfare of children

Accountable to: SLT Faculty Link

Accountable for:

- Student outcomes in Religious Studies
- The environment of the subject area
- Safety and welfare of students across the subject area
- Extra-curricular learning across the subject area
- The effective and efficient use of resources

Key Accountabilities:

Outcomes

- Improve student outcomes across the subject area
- Hold staff accountable for their performance across the subject area

Data and Assessment

- Monitor pupil outcomes and progression across the subject area
- Co-ordinate assessment across the subject area
- Ensure that assessment protocols are robust across the subject area and that all data provided is accurate



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Quality Assurance

- Lead and support Quality Assurance across the subject including lesson observation, learning walks, work scrutiny and pupil voice
- Support staff in following up outcomes of lesson observations and Quality Assurance across the Department

Meetings

- To lead, participate and contribute to appropriate meetings and staff development as required
- Year 6 School in Action evening
- Year 9 Options evening
- Post 16 Options evening

Curriculum

- To ensure the delivery of high quality teaching and learning opportunities for the students of The Joseph Whitaker School
- To prepare and teach appropriate, engaging and challenging lessons
- Review systematically, change and modify the curriculum offer across the subject area as necessary, by planning suitable courses for students of all abilities and to meet the wider aims of the Academy
- Establish and maintain schemes of work and programmes of study across the subject area
- To ensure that ICT is an integral part of the curriculum
- To keep abreast of current developments in the educational field to enable effective curriculum planning
- To assess students' work and report on outcomes as required
- To work with other Faculties as appropriate

Pastoral

- Take responsibility for the effective care and guidance of a tutor group
- Monitor the academic performance of students within a designated tutor group

Community

- Work closely with parents and other members of the community where appropriate
- Work with partner primary schools, Further Education and Higher Education establishments, to ensure successful transfer of students in conjunction with other staff
- Demonstrate a keen interest in the life of the Academy



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As a member of staff at The Joseph Whitaker School you are expected to:

- Work in accordance with, and in support of, the Academy's vision and values
- Contribute to the Academy's ethos by setting a good example to colleagues and young people
- Participate and contribute to staff development and school routines and duties
- Take part in performance management activities and reviews as required by the Academy policy and use the process to develop your personal and professional effectiveness



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PERSON SPECIFICATION

Head of Religious Studies

	Essential	Desirable
QUALIFICATIONS	<ul style="list-style-type: none"> Well-qualified graduate Awareness of current developments within education and the subject area 	
SAFEGUARDING	<ul style="list-style-type: none"> Full understanding of Safeguarding requirements and how teachers promote the welfare of children Enhanced DBS and validated references Eligibility to work in the UK 	
TEACHING EXPERIENCE	<ul style="list-style-type: none"> Outstanding or good teaching ability at all relevant Key Stages Strong use of data to inform teaching and improve learning IT literate, making highly effective use of ICT to enhance teaching 	<ul style="list-style-type: none"> Commitment to extra – curricular activities
PERSONAL QUALITIES	<ul style="list-style-type: none"> Ability to effectively lead and manage a team of people Commitment to raising achievement and a clear understanding of how to enable this Proven experience of improving student outcomes An innovative and positive attitude Ability to work effectively as part of a team Excellent communicator, both orally and in writing 	<ul style="list-style-type: none"> Proven leadership experience at middle leadership level Leadership experience of Quality Assurance across an area Experience of leading staff development Strong line management experience Strong performance management experience



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