



The Brunts Academy

Trust Director of Technology and Digital

Leadership Spine Points 4 - 8 (£44,218 – 48,808 per annum)

Required for April 2021

Job Application Pack



Trust Director of Technology and Digital ***Required for April 2021***

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The Brunts Academy are seeking to appoint a Trust Director of Technology and Digital. The successful candidate will join a large team of teaching staff who are strongly focused upon raising standards.

This post is a superb career opportunity in a school that has:

- Been Ofsted rated Good and has already made strides towards achieving Outstanding. Positive Progress 8 and 6th form Value Added.
- Students who are willing and eager to learn.
- A track record of innovation and development across a forward thinking Multi Academy Trust
- A high-quality provision for personalised staff CPD and leadership development as part of the Evolve Trust Accredited Professional Learning and Development pathways, including Masters credits
- Been recognised for improving the quality of education in other schools.
- A county recognised NQT programme which has been judged to be a model of good practice for years.
- Teacher contracts that are standard and we have adopted the normal teacher pension scheme.
- A comprehensive wellbeing scheme.
- A proven track record for developing staff, securing good outcomes, good behaviour and good leadership.

As an Evolve Trust member of staff you will have the opportunity to:

- Benefit from accredited professional learning through Trust academies as well as opportunities to work with colleagues from primary and special education backgrounds.
- Access CPD through our membership of Teaching Alliances, collaboration with Nottingham Trent University and The National College of Education, benefitting from accredited leadership development programmes as well as extensive training suitable for all career stages.
- Work in an environment where staff can trial new research informed educational innovations and share best practice.

To find out more about why The Brunts Academy and The Evolve Trust could be the place for your career to flourish don't hesitate to read on and visit our website –

www.evolutrust.org



THE
BRUNTS ACADEMY

Introduction to The Evolve Trust



“The Evolve Trust aims to create a family of academies in the Mansfield region and beyond, enabling an increasing number of children and young people to fulfil their potential and providing them with greater access to a diverse range of opportunities when they leave school”.

We are committed to providing exceptional learning opportunities and outstanding educational outcomes for all our pupils in the Mansfield locality and beyond. Our aim is for every child and young person to benefit from a world class education, one which inspires our schools' communities to achieve more than they thought possible. Our commitment to these aims is evident through our working practices, which focus on making the difference to the life chances of all our pupils and students.

Academy staff and students work and learn together as our practice is continuously improved to bring about the changes required to deliver on our ambitious aims. As a Trust, we prioritise achievement and inclusion by valuing individuals. We meet these priorities by excelling in putting in place, for both students and staff, personalised learning pathways and pastoral care that seeks to address barriers to learning experienced by anyone.

Claire Marie Cuthbert
CEO for the Evolve Trust

“To open minds, creating opportunities for all to believe in themselves, achieve their potential and develop the skills needed to succeed and enjoy life”.



THE BRUNTS ACADEMY

Message from the Principal

Dear Candidate,

Welcome to the Evolve Trust - the Brunts Academy. I am exceptionally proud to be the Principal of The Brunts Academy in what is an exciting stage in the Academy's development. At Brunts, we believe that an outstanding education develops our students academically, socially and morally, giving them the knowledge and skills to be successful during this and the next stage of the education and development.

We also feel it is important for our young people to develop and progress outside of the classroom and we offer a wide range of enrichment and extra-curricular opportunities to harness our pupil's potential.

We are ambitious about all that we do and focus our work on improving the academic attainment of all our students. The Brunts Academy is fortunate to have good facilities, supportive and skilled staff, motivated students and supportive parents and I look forward immensely in developing this partnership with you further this year.

We are proud to be supported by the Evolve Trust and we believe that this partnerships give us the opportunity to continue our improvements and for the school to be recognised both locally and nationally as not only a 'good' school but then an 'outstanding' school over time.

We demand excellence and we are on a journey to this but the foundations of this are fundamentally linked to our Core Values and how we behave in all aspects of school life. Our values and associated behaviours are:

AMBITION: Striving for the highest personal achievement.

INTEGRITY: The moral courage to be sincere, reliable and trustworthy at all times.

INCLUSIVITY: Together we create a stronger community for all.

ENDEAVOUR: The best preparation for tomorrow is doing the best today.

RESILIENCE: Take on challenges, learn and thrive.

We believe that secondary education represents a major stage in the life of each young person and so we aim to work together with parents, carers, agencies and the local community to support our young people; enabling them to develop and grow within this community and in building together a real sense of identity within The Brunts Academy and the Mansfield area.

We recognise the equal value of each individual young person and we aim to provide the best possible opportunities for our students. We look forward to welcoming you to our Academy and joining our team!

Carl Atkin
Principal for the Evolve Trust



Application Details

Thank you for your interest in the Trust Director of Technology and Digital vacancy at The Brunts Academy. Further details of this post, the school and the Trust are included in this pack and details of how to apply can be found below.

How to Apply

Should you wish to apply for the post, please complete and return an application form along with a covering letter, which clearly demonstrates your suitability for this role, via email to jobs@evolvetrust.org. Applications can also be submitted by post, for the attention of the HR Department, to the following address:

The Brunts Academy
Park Avenue
Mansfield
Nottinghamshire
NG18 2AT

Application forms

These can be downloaded from the school website www.evolvetrust.org. Wherever possible, please provide email addresses for your referees.

Closing Date

Please ensure your application arrives by **12:00pm on Monday 30th November 2020**.

Interviews will take place on **Thursday 3rd December 2020**.

If you have not heard from us within 1 week of the closing date, please assume that unfortunately, on this occasion, your application has not been successful.

Safeguarding

The academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be required to undertake a criminal record check via the DBS.



Job Description

Post:	Trust Director of Technology and Digital
Salary/Grade:	Leadership Spine Points 4 - 8 (£44,218 – 48,808 per annum)
Contract:	Full Time
Reporting To:	CEO and Director of School Improvement
Responsible for:	Trust Academy Leaders as delegated
Disclosure Level:	Enhanced

Purpose:

- To oversee learning and teaching, curriculum planning and implementation, monitoring and evaluating progress in Technology and Digital Solutions in order to achieve the highest outcomes for students.
- To develop and enhance the teaching practice of others and support performance management requirements in Faculty.
- To develop cross curricular approach to innovative technologies and digital solutions through implementing policy, programmes and effective practice across Trust both within and outside of lessons.
- To advise other Subject Directors and Leaders on specific achievement and intervention strategies to improve levels of progress in technology and digital subject areas.
- To advise school leaders on whole school curriculum developments, strategy and learning initiatives for technology and digital solutions as a result of quality assurance findings, statutory legislation and national initiatives
- To be a coach and representative at local learning partnerships, establishing effective working relationships and making informed decisions that will raise achievement of students in the school particularly in Technology and Digital Solutions.
- To advise and support governors to ensure literacy issues are addressed and Academy targets are met
- To advise and provide strategic direction for the development of strategies to impact on outcomes for vulnerable groups

Duties – General

- Work in accordance with the Trust's statement of aims and values and implement strategies within the policies of the Trust
- Help to raise achievement and aspirations of the students by providing challenge, opportunity and recognising and celebrating successes.
- Liaise effectively with parents, external agencies and Trustees.
- Carry out the general and specific professional duties as set out in the current 'School teachers pay and conditions document', QTS standards and school documentation for classroom teacher and tutor.
- To play a full part in the life of the Trust community, to support its distinctive mission and ethos and to encourage and ensure staff and students follow this example.



Duties – Specific

- To provide strategic direction and leadership to Trust academies through developing and implementing policies which will result in high achievement, effective teaching and learning for the 21st Century.
- Lead on the development of appropriate syllabuses, schemes of work and giving guidance on teaching and learning strategies across the Trust to ensure continuity and progression for all individuals and groups in Technology.
- Lead in and work with the Trust academies to formulate coherent plans (TIP's) which identify clear targets, tasks, timescales and success criteria for its development in line with the Trust's aims and improvement plan.
- Ensure appropriate targets are set and regularly monitor pupil progress, interrogate data to inform and take action as necessary in areas overseen.
- Ensure effective assessment for learning processes and practices across the Trust.
- Monitor and evaluate the quality of teaching and learning, share judgments with teachers and support staff across the Trust and take appropriate action to improve further the quality of teaching so that it impacts upon learning.
- Identify key professional development needs for Technology and Digital Solutions, in particular and ensure these are met through the provision of high quality coaching and mentoring.
- To be professionally accountable for the work of colleagues in the Trust academies, line manage and act as performance management reviewer for named staff. Ensure Trust staff for Technology and Digital Solutions review job descriptions annually to ensure career aspirations and skills of all staff are being fully utilized.
- To develop effective partnerships with parents, partner schools, external agencies and the community.
- To maintain efficient and effective deployment of staff across the Trust.
- To help Trust leaders and colleagues to create an appropriate climate and environment for learning, monitor pupil attendance and to ensure behaviour management system is implemented in curriculum areas so that effective learning can take place.
- To plan and write aspects of the Trust improvement plan related to Technology and Digital learning, teaching and curriculum development and ensure effective implementation, in particular:
 - Develop ways to address underachievement at transition points
 - Ensure key groups needs are identified through tracking, reports and other sources are addressed with urgency
 - Support key staff in devising implementation strategies for objectives and actions
- To contribute to target setting process and track progress of students to ensure on target; instigate and monitor effectiveness of literacy based classroom work and intervention programmes as necessary.
- To be responsible for sections of the Trustees report related to learning in your area and implement appropriate quality assurance programme to ensure impact of work and identify and action areas for development.
- To maintain appropriate records of work undertaken and report orally and in writing in a manner which ensures high levels of accountability to the Director of School Improvement and CEO



Health and Safety

- Be aware of the responsibility for personal health, safety and welfare and that of others who may be affected by your actions or inactions.
- Co-operate with the employer on all issues to do with Health, Safety and Welfare.

Continuing Professional Development – Personal

- In conjunction with the CEO, take responsibility for personal professional development, keeping up to date with developments in pedagogy and curriculum development in your area.
- Undertake any professional development necessary as identified in Trust plan.

Additional points:

All staff are required to maintain confidentiality in relation to student's staff and parent information.

All staff are expected to comply with academy and trust policies

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

The job description may be subject to amendment or modification, should circumstances change, any changes will be discussed with you in the first instance. Should a disagreement arise, you will be afforded the opportunity of a meeting to resolve the matter with your line manager. You may wish to be accompanied at this meeting by a representative of your Trade Union if you so wish.

In addition to the duties specified you may be asked to undertake any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific cases.

The job description does not form part of the contract of employment.

This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on any or all of them.