# Person specification: SENDCo

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| criteria | qualities |
| **Qualifications  and training** | * Qualified teacher status * National Award for SEN Co-ordination * Degree |
| **Experience** | * A broad experience of teaching in at least 2 or more schools * Experience of working at a whole-school level * Involvement in self-evaluation and development planning * Experience of conducting training/leading INSET * Experience of working in a diverse range of schools * Experience of completing needs assessments and securing EHCPs |
| **Skills and knowledge** | * Sound knowledge of the SEND Code of Practice * Understanding of what makes ‘quality first’ teaching, and of effective intervention strategies * Ability to plan and evaluate interventions * Data analysis skills, and the ability to use data to inform provision planning * Effective communication and interpersonal skills * Ability to build effective working relationships * Ability to influence and negotiate * Good record-keeping skills * Interested in educational research and identifying best practice. * Understanding of diagnostic tools and assessment to identify need. |
| **Personal qualities** | * Commitment to getting the best outcomes for pupils and promoting the ethos and values of the school * Commitment to equal opportunities and securing good outcomes for pupils with SEN or a disability * Ability to work under pressure and prioritise effectively * Commitment to maintaining confidentiality at all times * Commitment to safeguarding and equality * Ability to build positive relationships with parents and peers * Team player * Flexible, proactive approach to work * Calm and considered approach * Sense of humour |