

## PERSON SPECIFICATION

<b>SCHOOL: Haddon Primary &amp; Nursery School</b> <b>POST TITLE: 1-1 Teaching assistant</b>  <b>DATE: January 2020</b>	Essential	Desirable	Evidence
<b>Experience</b> <ul style="list-style-type: none"> <li>Experience of working within an education setting or equivalent</li> <li>Support work with children and young people, including children with disabilities/special needs</li> <li>Innovative use of resources and materials including ICT packages that support pupils' learning</li> </ul>	✓  ✓	  ✓	A/I A/I A/I
<b>Education and Training</b> <ul style="list-style-type: none"> <li>Recognised Level 3 TA qualifications</li> </ul>	✓		A
<b>Knowledge &amp; Understanding</b> <ul style="list-style-type: none"> <li>Knowledge and understanding of the statutory curriculum framework in subject areas and phases supported</li> <li>Knowledge of teaching assistants' role in supporting the curriculum</li> <li>Knowledge of appropriate behaviour management practices</li> <li>Knowledge of how Health and Safety policies and procedures contribute to the maintenance of pupil safety and security</li> <li>Have an understanding of safeguarding procedures in schools</li> </ul>	   ✓	✓ ✓  ✓ ✓	A/I A/I A/I A/I A/I
<b>Skills and Aptitudes</b>  <b>Interpersonal Skills - The Candidate should have:-</b> <ul style="list-style-type: none"> <li>Excellent communication skills, both orally and in writing</li> <li>Ability to contribute to the management of pupil behaviour</li> <li>Ability to contribute to raising standards of achievement for all pupils</li> <li>Creativity and problem solving skills</li> <li>Ability to implement programmes planned together with other professionals</li> <li>Ability to contribute to the health and well-being of pupils</li> <li>Skills to support pupil use of ICT in the classroom</li> </ul>	  ✓ ✓ ✓ ✓ ✓ ✓	      	  A/I I/A I/A I/A A/I I/A I/A

<ul style="list-style-type: none"> <li>Ability to organise classroom resources and maintain pupil records</li> </ul>	✓		I/A
<b>Specific requirements</b> <ul style="list-style-type: none"> <li>Liaising with parents as required</li> <li>Supporting the allocated child with occasional personal care and hygiene if / when required (training will be provided)</li> </ul>	✓ ✓		A/I  A/I
<b>Personal Qualities</b> <b>Candidates will be:</b> <ul style="list-style-type: none"> <li>hardworking</li> <li>flexible</li> <li>decisive</li> <li>sensitive</li> <li>be willing to undertake training and development, as necessary, in order to enhance service delivery</li> <li>Commitment to inclusive education</li> <li>The desire to create a working culture which values creativity and openness and is sensitive to need</li> <li>Awareness, understanding and commitment to the pursuit of equality of opportunity, anti-racism and in terms of service delivery and employment practice</li> </ul>	✓ ✓ ✓ ✓ ✓  ✓ ✓ ✓		I/A I/A I/A I/A I/A  I/A I/A I/A