

HAWTHORNE PRIMARY SCHOOL Appointment of Early Years Foundation Stage Lead Person Specification

| | Requirement | Essential | Desirable | Check |
|---------------------------|--|--------------|-----------|-------|
| Experience | Knowledge and understanding of Foundation Stage and KS 1 curriculum (min. 3 years) | ~ | | |
| | Knowledge of the characteristics of high standards of teaching, | ✓ | | |
| | learning and achievement in the early years. • Evidence of successful leadership of a key curriculum area. • Senior management experience • Personnel management. | ✓ | ✓ | |
| Education and training | Degree or equivalent. Teaching qualification Evidence of participation in recent | * * * | | |
| | professional development Evidence of delivery of professional development. Evidence of awareness of national developments in education. NPQML/NPQSL | √ | ✓ | |
| Personal | Approachable, good listener | √ | | |
| Qualities | Well developed interpersonal skills | ✓ | | |
| | Values people, has trust and integrity. | ✓ | | |
| | Self-motivated. Positive attitude and a sense of | * | | |
| | humour. Commitment to equal opportunity Flexibility and vision | * | | |

| | Requirement | Essential | Desirable | Check |
|--|---|-----------|-----------|-------|
| Interpersonal Skills | Ability to communicate clearly Ability to motivate others Ability to be a team leader and member. Ability to foster effective relationships with children, staff. parents and governors. | ✓ ✓ ✓ ✓ | | |
| Leadership and Management skills | Ability to accept responsibility and delegate effectively. Ability to demonstrate a range of management and leadership styles. Ability to develop and maintain appropriate and efficient administrative systems, including data analysis Ability to work with parents, community groups, colleagues and governors. Ability to be clear about purpose and set realistic targets and priorities Ability to ensure that tasks are completed and received. Ability to empower others. Ability to promote the school with in the community Ability to understand the principles of a school budget | | * | |
| School specific | Commitment to a whole school ethos. Committed to high standards of teaching and learning in all curricular areas, including outdoor learning Committed to a broad, balanced and creative curriculum. Committed to children's' | * | | |
| | personal and social development. | ✓ | | |