


Job Description		
Title WELLBEING ASSISTANT Grade 2 (Point 2 – 4)	School:	Post Ref Add Ref Profile Learning Support 7
Job Purpose To assist pupils with their day to day personal care needs and to work alongside other professional staff to further pupils’ independence skills.		
Key Responsibilities <div><div>1. Working as part of a team in the development of personal care programmes for pupils.</div><div><div>2. Assisting pupils in implementing their own personal care programmes during the school day, specifically in relation to practical support for :</div><div><div>• Personal hygiene</div><div>• Toileting and continence training</div><div>• Eating and drinking</div></div></div><div>3. Providing practical assistance in relation to other identified physical needs e.g. transportation, dressing, grooming, meal times, organisation of learning equipment</div><div>4. Keeping records related to personal care in conjunction with the appropriate teacher/other officer</div><div>5. Maintaining and cleaning personal care equipment and materials, clothing etc. Maintenance of toiletry supplies</div><div>6. Providing personal assistance to identified pupil/pupils in physical/practical activities e.g. physical education, cookery, school visits, therapeutic treatments organised by the school etc.</div><div>7. Working in cooperation with other key workers involved in supporting the pupils’ educational and health care needs under the guidance of the class teacher or other responsible officer</div><div>8. To provide emotional support to students with high levels of anxiety</div></div>		
General Responsibilities <div><div>9. Work within the framework of the school’s agreed policies and procedures</div><div>10. Participate in staff meetings, in-service training and courses</div><div>11. Any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific terms, following consultation with the Recognised Trade Unions</div></div>		



Person Specification	
<p><i>Education and Knowledge</i></p> <p>Knowledge of procedures to provide personal care and support to children and young people; Ability to record any observations etc as required.</p>	<p><i>Personal skills and general competencies</i></p> <p>A positive interest in working with children Adaptability Ability and willingness to work constructively as part of a team Ability to work calmly and with patience To build positive relationships with staff, students and parents. Empathy with young people facing barriers to their learning. A commitment to helping young pupils achieve, through education and learning. Emotionally literate</p>
<p><i>Experience</i></p>	