**PERSON SPECIFICATION KEY**

A: Application

SCHOOL: Kirkby Woodhouse School I: Interview Process

POST TITLE: After School Club Leader O: Other

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| **CATEGORY/ITEM** | **ESSENTIAAL** | **DESIRABLE** | **EVIDENCE** |
| Education and Training | | | |
| * NVQ Level 3 qualification in child care (or similar) (D) | ✓ |  | A |
| * First aid |  | ✓ | A,I |
| Experience | | | |
| * Previous experience of working with children 3-11 in an educational setting | ✓ |  | A |
| Skills/Aptitudes | | | |
| * Ability to solve problems and think innovatively | ✓ |  | A,I,O |
| * Ability to motivate and inspire children | ✓ |  | A,I,O |
| * Behaviour management skills and an understanding of health and safety and child protection policies and responsibilities | ✓ |  | A,I,O |
| * Flexibility | ✓ |  | A,I |
| * Sense of fun and humour | ✓ |  | A,I |
| * Effective communication and interpersonal skills with ability to establish and maintain good working relationships with all school staff, parents and pupils | ✓ |  | A,I,O |
| * Must be willing to undertake further professional development | ✓ |  | A,I,O |
| * Good organisational skills | ✓ |  | A,I,O |
| Specific Requirement | | | |
| * Have a creative spark | ✓ |  | A,I,O |
| * A commitment to the schools ethos and values | ✓ |  | A,I,O |
| * To be passionate about making a difference to children’s lives | ✓ |  | A,I,O |
| * To be prepared to **always** go the extra mile | ✓ |  | A,I,O |