**PERSON SPECIFICATION KEY**

 A: Application

SCHOOL: Kirkby Woodhouse School I: Interview Process

POST TITLE: After School Club Leader O: Other

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| **CATEGORY/ITEM** | **ESSENTIAAL** | **DESIRABLE** | **EVIDENCE** |
| Education and Training |
| * NVQ Level 3 qualification in child care (or similar) (D)
 | ✓ |  | A |
| * First aid
 |  | ✓ | A,I |
| Experience |
| * Previous experience of working with children 3-11 in an educational setting
 | ✓ |  | A |
| Skills/Aptitudes |
| * Ability to solve problems and think innovatively
 | ✓ |  | A,I,O |
| * Ability to motivate and inspire children
 | ✓ |  | A,I,O |
| * Behaviour management skills and an understanding of health and safety and child protection policies and responsibilities
 | ✓ |  | A,I,O |
| * Flexibility
 | ✓ |  | A,I |
| * Sense of fun and humour
 | ✓ |  | A,I |
| * Effective communication and interpersonal skills with ability to establish and maintain good working relationships with all school staff, parents and pupils
 | ✓ |  | A,I,O |
| * Must be willing to undertake further professional development
 | ✓ |  | A,I,O |
| * Good organisational skills
 | ✓ |  | A,I,O |
| Specific Requirement |
| * Have a creative spark
 | ✓ |  | A,I,O |
| * A commitment to the schools ethos and values
 | ✓ |  | A,I,O |
| * To be passionate about making a difference to children’s lives
 | ✓ |  | A,I,O |
| * To be prepared to **always** go the extra mile
 | ✓ |  | A,I,O |