

<b>Job title</b>	<b>Domestic Abuse Service Manager</b>
<b>Accountable to</b>	CEO/Head of Service
<b>Hours</b>	37 hours per week but other hours or working patterns would be considered
<b>Salary</b>	£27,974 pro rata
<b>Contract term</b>	Permanent

### Organisational Vision:

Equation's goal is for everyone to have equal, healthy relationships free from domestic abuse, sexual violence and gender inequality.

### Purpose of the job:

To lead, manage and be responsible for Equations Domestic Abuse Service for Men workstream

### The principal tasks and responsibilities:

<b>1.</b>	<b>Strategy and Development</b>
	<ol style="list-style-type: none"> <li>Alongside the Head of Service, review, develop, and implement the Equations Domestic Abuse Service for Men Strategy to complement and support relevant organisational business plans and strategies</li> <li>To support in the review, development and implementation of all Equation business plans and strategies</li> </ol>
<b>2.</b>	<b>Coordination</b>
	<ol style="list-style-type: none"> <li>Coordinate delivery of the Equation Domestic Abuse Service for Men to ensure all targets are met, including those set internally and externally by funders, covering: <ol style="list-style-type: none"> <li>The delivery of high-quality support services to men experiencing domestic violence and abuse across Nottingham City and Nottinghamshire including the delivery of a non-domestic abuse related stalking service</li> <li>Increase local awareness of Equation's Domestic Abuse Service for Men</li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>c. Build relationships with National Providers of Domestic Abuse Services for Men</li> <li>d. Work towards quality standard accreditation for Equation's Domestic Abuse Service for Men.</li> </ul> <ul style="list-style-type: none"> <li>2. Support delivery of strategic and funded targets of all Equations wider workstreams</li> <li>3. Build and maintain relationships with               <ul style="list-style-type: none"> <li>a. Domestic, Sexual, Violence and Abuse sector partners including Juno Women's Aid and Nottinghamshire Women's Aid</li> <li>b. Statutory partners including Nottingham City Council, Nottinghamshire County Council, Health, Accommodation Services and Department for Work and Pensions</li> <li>c. Commissioners including the Office of the Police Crime Commissioner, Nottingham Crime and Drug Partnership, Nottinghamshire County Council</li> <li>d. Community organisations for example mental health services, drugs and alcohol support services</li> </ul> </li> <li>4. Ensure that Equations Domestic Abuse Service for Men workstream has effective and efficient systems and tools in place to undertake and record interventions.</li> <li>5. Lead and project manage the development of the service, considering new content and/or new ways of engaging survivors for Equations Domestic Abuse Service for Men workstream through idea generation, planning, developing, implementation, promotion and evaluation.</li> <li>6. Support Equation's response to local and national consultations and providing responses to the development of local and national policies and procedures.</li> <li>7. To attend and report to workstream leads meetings and Equation's main trustee meeting</li> </ul>
3.	<b>Team</b>
	<ul style="list-style-type: none"> <li>1. Recruit, induct, supervise and appraise performance of Equations Domestic Abuse Service for Men team</li> <li>2. Support on the recruitment, induction and supervision of volunteers within Equations Domestic Abuse Service for Men</li> <li>3. Ensure regular team meetings and communication.</li> <li>4. Ensure positive, collaborative teamwork between Equations Domestic Abuse Service for Men workstream and the wider Equation team.</li> </ul>
4.	<b>Delivery</b>
	<ul style="list-style-type: none"> <li>1. Coordinate and chair Equations Domestic Abuse Service for Men team meetings</li> <li>2. Attend and/or Chair partnerships meetings with statutory and voluntary sector meetings</li> </ul>

	<ol style="list-style-type: none"> <li>Support with the delivery of an Independent Domestic Violence Advocacy Service for men who are high risk survivors, in addition to other male survivors experiencing domestic violence and abuse, including ensuring efficiency of service as well as completing risk assessments, developing safety plans and supporting through the criminal justice system.</li> <li>Support with the delivery of high quality non-domestic abuse stalking support service to men experiencing high risk stalking.</li> <li>Deliver on Equation's Working with Men Experiencing Abuse training for professionals to raise awareness and increase skills in responding to male survivors of domestic abuse.</li> </ol>
5.	<b>Monitoring and Quality Assurance</b>
	<ol style="list-style-type: none"> <li>Ensure Equation's Domestic Abuse Service for Men team collect, collate and analyse monitoring data and generate reports for internal and external use.</li> <li>Quality assure Equations Domestic Abuse Service for Men content and delivery to ensure it is current and continues to effectively meet the requirements of stakeholders</li> <li>Communicate best practice, Equations updates and evaluation data to wider Equation team</li> </ol>
6.	<b>Marketing</b>
	<ol style="list-style-type: none"> <li>Work with Equation's Communications team to ensure Equation's Domestic Abuse Service for Men are effectively promoted locally and nationally</li> <li>Complete interviews with the media for promotional purposes or to respond to a news story in line with Equation's identity, in collaboration with the marketing officer</li> </ol>
7.	<b>Finance</b>
	<ol style="list-style-type: none"> <li>Work with the Head of Service and Finance Team to prepare and agree annual Domestic Abuse Service for Men budgets, taking responsibility for their management, ensuring organisational and funder targets are met.</li> <li>Work alongside Business development to maximize income generation for Equations Domestic Abuse Service for Men workstream.</li> </ol>
8.	<b>Equation</b>
	<ol style="list-style-type: none"> <li>Ensure own and team compliance with all Equation policy and procedure.</li> <li>Contribute to ensuring that processes are efficient and provide value for money.</li> <li>Promote all Equation resources, services and fundraising opportunities.</li> <li>Keep up to date with relevant legislation, policy and practice, especially safeguarding and gender issues.</li> <li>Any other duties as required of you by Equation.</li> </ol>

**The post holder must be committed to:**

- Equation's core values of compassion, positivity, rigour, passion and collaboration.
- Increasing personal awareness in relation to diversity and equalities and incorporating this awareness into service provision
- Challenging stereotypes, prejudice and discrimination experienced by groups and individuals on issues such as gender, race, ethnicity, nationality, sexual orientation, disability, class status, age and religious or non-religious beliefs
- Developing an understanding of how domestic and sexual violence is interwoven within and across all social, cultural and religious communities
- Increasing and promoting equality and fairness for women and girls