



## PERSON SPECIFICATION

### D&T Technician



A Person Specification defines the required qualifications, knowledge, skills and qualities of the staff sought by the Minster School Governors in the recruitment and selection process.

All members of staff employed by the Minster School support and promote the school's aims:

1. To create an atmosphere of caring and purpose derived from commitment to moral and religious principles
2. To engender a lifelong love of learning
3. To encourage each child to strive for his or her best in intellectual, physical and spiritual growth
4. To help each child to develop relationships with others which are founded on mutual respect and the pursuit of lasting happiness
5. To encourage and develop leadership and active citizenship within the school and wider community which fosters a sense of dignity, vocation and purpose for every individual
6. To develop and maintain excellence in teaching and learning

Category	Essential	Desirable	Evidence from
<b>Knowledge and Experience</b> <ul style="list-style-type: none"> <li>Experience of working in an education environment</li> <li>3 GCSE's (grade A*-C) or equivalent, including English and Maths</li> <li>Experience of working with young people</li> <li>A qualification in Design and Technology</li> <li>Experience of using ICT packages (Office Suite)</li> <li>To be proficient in the use of the range of CAD/CAM equipment</li> </ul>	  ✓  ✓  ✓  ✓  ✓	  ✓   ✓	  A  A / D  A  A  A / I  A / I
<b>Skills and Abilities</b> <ul style="list-style-type: none"> <li>Good communication, organisational and administrative skills</li> <li>Ability to work unsupervised, to prioritise tasks, manage time effectively and meet deadlines</li> <li>Health and Safety awareness</li> <li>Ability to work with both adults and students</li> <li>Ability to maintain confidentiality in all aspects of work</li> </ul>	 ✓  ✓  ✓  ✓  ✓		 I  I  I  R / I  A / R

# Minster Trust for Education



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<b>Personal Qualities</b>			
<ul style="list-style-type: none"> <li>To be a team player and be proactive in supporting all members of the D&amp;T department.</li> </ul>	✓		A / R / I
<ul style="list-style-type: none"> <li>Commitment to the safeguarding of children and young people.</li> </ul>	✓		A / I
<ul style="list-style-type: none"> <li>To keep calm and professional at all times.</li> </ul>	✓		A / R / I
<ul style="list-style-type: none"> <li>Demonstration of tact and sensitivity necessary to work with staff, students, parents, governors and outside agencies.</li> </ul>	✓		A / R / I

A = application    R = reference    I = interview    D = documents