

Person Specification

Role	Provision Manager
Service	Real Education Ltd
Location	Designated Alternative Provision Hub
Accountable to	Alternative Provision Manager

Knowledge	<u>Essential</u>	<u>Desirable</u>
Knowledge of current inspection frameworks	X	
Knowledge of relevant legislation and guidance and implications for local policy, procedure and practice (e.g. The Children's Act 2004, Children and Families Act 2014)	X	
Demonstrate an understanding of statutory education and/or training pathways reflecting the current breadth of curriculum available to children and young people from KS4 through to KS5	X	
Knowledge of a variety of accreditation routes and awarding bodies		X
Experience		
Four years experience of working with children and young people or vulnerable adults within an education, health or social care setting	X	
Three years experience of delivering chosen vocational area/subject at KS3,4, or 5		X
Demonstrate experience of working within a multi-agency environment using holistic approaches with young people and their families or carers	X	
Experience of a supervisory role in an education, health or social care setting	X	
Experience of implementing student tracking systems to monitor individual learner progress	X	
Skills		
Able to demonstrate effective communication	X	
Demonstrate a wide variety of ICT skills (e.g. an understanding of	X	

google cloud and associated applications and esafety)		
Demonstrate effective record keeping with a clear understanding of the Data Protection Act and sharing information protocols	X	
Can demonstrate recognised skills in working with young people or vulnerable adults with additional needs	X	
Education and Training		
To hold a minimum Level 4 or 5 professional qualification in education, health or social care (e.g. NQT, QTS, DipSW, NQLT)	X	
To be able to produce evidence of previous CPD (e.g. first aid, safeguarding training, diversity training, CAF/EHC training, IOSHH)	X	
To hold an A1 Assessors award		X
Qualities		
Must hold a UK Driving Licence and have access to a road worthy vehicle	X	
Understand the importance of adhering to the organisation's policies, procedures and practices	X	
Be committed to delivering holistic family interventions	X	
Be driven to provide positive outcomes to children, young people and vulnerable adults	X	

Where internal employees do not meet particular essential criteria but have proven outstanding performance the organisation reserves the right to further progress their application