



ROBERT MELLORS
PRIMARY ACADEMY

Bonington Drive, Arnold, Nottingham,
NG5 7EX
Tel: 0115 8408068
Head Teacher: Mrs Susan Laplanche
Office Manager: Hayley Martin
Email:office@robertmellors.org.uk

May 2019

Dear Applicant

Teaching Assistant – Part Time (One Year Contract)

Thank you for your interest in our recent advertisement for the above position at Robert Mellors Primary Academy. I have pleasure in enclosing details.

We are looking for applicants with experience in Foundation Stage, KS1 or KS2 to help fill gaps in existing provision and there may be some flexibility in hours and days worked. Visits to school are strongly encouraged so you can discuss this further and appointments can be made by ringing the school office on Tel:0115 8408068.

If you would like to apply for the post, please send your letter of application to the Trust postal address, or to hr@redhillacademytrust.org.uk, clearly demonstrating your suitability for the role, together with the completed application form, to arrive before midday on Friday June 14th 2019. Please ensure that the post for which you are applying has been stated clearly on the application form.

Due to the number of applications we receive, it is with regret that we cannot respond to every application. Therefore, if you do not hear from me within two weeks of the deadline, please assume that, on this occasion, your application has not been successful.

I look forward to receiving your application.

Yours faithfully

Susan Laplanche
Headteacher

