

Job Description and Person Specification

Role	Classroom Teacher + Phase Leader	
	Main Pay Range/Upper Pay Range with TLR	
Grade and Range:	2	
	£28,000-£43,685 plus £3,017	
Location:	School Based	
Accountable to:	Headteacher	
Date last reviewed:	September 2022	

Position Overview

- To be a leader in the classroom and ensure every day counts for all children in your care
- Be relentless in your pursuit to provide an excellent education for all
- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers'
 Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards
- To assist the Head Teacher as part of the Senior Leadership Team in the management and development of the school
- To fulfil the responsibilities and duties of a Key Stage Leader

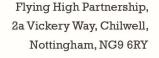
Main Duties

Teaching:

- Plan and teach well-structured lessons to assigned classes within the 3-11 age range, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of the pupils
- Set high expectations which inspire, motivate and challenge the pupils
- Promote good progress and outcomes from pupils









- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for any relevant external tests

Key Stage Leadership

- Actively support the development of the Key Stage
- Manage the Key Stage budget in collaboration with the Senior Leadership Team
- Leadership of Key Stage
- Be a role model for school leadership behaviours
- Liaise with outside support and advisory services
- Support the development of staff

Whole-school organisation, strategy and development:

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Lead school improvement initiatives
- Assist in the positive implementation of equal opportunities policy
- Support the organisation, planning and delivery of assemblies as required

Health, safety and discipline:

- Follow all safeguarding procedures within the school
- Promote the safety and well-being of pupils at all times
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development:

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching











Communication:

- Communicate effectively with pupils, parents and carers Working with colleagues and other relevant professionals
- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues
 Personal and professional conduct
- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside the school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Safeguarding:

• The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. There may be requirements to complete other duties appropriate to the level of the role, as directed by the Head teacher or line manager.

General Duties

- Be a positive influence on the climate and culture of the Flying High Partnership and be a positive example at all times.
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, copyright etc. reporting all concerns to your line manager.
- Be aware of and support difference and ensure equal opportunities for all.











- Contribute to the overall aims of the Flying High Partnership by engaging as an active member of the Central Team.
- Attend and participate in relevant meetings as required.
- Participate in training and other learning activities and performance development as required.
- Recognise own strengths and areas of expertise and use these to advise and support others.
- Be a flexible and supportive member of the team.
- To perform any other task under the reasonable direction of the Headteacher which could include assisting in other areas of the school and the wider trust.

Skills and Experience Required:

The following requirements will be assessed through either the Application Form (AF), during the Interview (I) or as part of an Assessment (AST).

	Essential	Desirable	
Qualifications			
Qualified teacher status	AF		
Degree	AF		
Experience			
Successful previous teaching experience	AF/I		
Experience of effective subject leadership		AF/I	
Behaviours			
Excellent communicator			
Professional and approachable			
Ability to problem-solve as part of a team or working alone	1		
Confident at following through on tasks and resolving enquiries	1		
Proactive	1		
Reflective practice	AF/I		
Positive attitude			
Demonstrates resilience	1		
Can work collaboratively with others and develop good working relationships			









Skills				
Excellent verbal communication skills	I			
Excellent written communication skills	AF/AST			
Knowledge of National Curriculum	AF/AST/I			
Knowledge of effective teaching and learning strategies	AF/AST/I			
Ability to adapt teaching to meet the needs of the children	AF/AST			
Excellent planning and organisation skills	I/AST			
Knowledge of effective behaviour management strategies	I/AST			
High degree of attention to detail	AST			
Good ICT skills, particularly ICT to support learning	AF/I/AST			
Experience of using school IT systems e.g. Scholar Pack/CPOMS		AF		
Ability to adapt teaching to meet childrens needs	AST			
Ability to mentor and develop staff	I			
Attributes				
Demonstrate an understanding of the Flying High Partnership vision and values and how they will/do align themselves	ı			
Committed to own continuing professional development		AF/I		
Committed to putting children's education first	I			
Other				
High Expectations for children's attainment and progress	I			
Commitment to get stuck in with Partnership and Trust wide activities				
Ability to travel to all Trust sites		I		





