



Early Years Teacher - job description

Responsible to: Head of School

Salary grade: ECT/MPS depending on experience

Location: Arnold Nursery School and Children's Centre

All teachers are required to:

- Promote a learning environment where children are safe, happy and show consideration for others at all times so that they learn and achieve.
- Promote good behaviour at all times, implementing the school's behaviour policy consistently and fairly.
- Plan, prepare and deliver a broad and balanced activity based curriculum. Assess children's learning to celebrate achievements and inform future planning and next steps using relevant national and local guidelines from appropriate sources - The EYFS and Letters and Sounds documents
- Maintain appropriate records of attendance, progress, development and attainment in line with the Centre's policies. Comply with health and safety policy and undertake risk assessments as appropriate.
- Act professionally at all times, setting a good example to children through high standards of presentation and personal conduct whilst contributing positively to effective working relationships within the Centre.
- Set appropriate challenges and / or support for children depending on their age and stage of development, including children with additional needs.
- Use all learning resources effectively both indoors and out (including ICT).
- Promote the highest possible standards of teaching and learning which meets internal and external quality standards so that as many children as possible can become successful independent learners.
- Work closely with the Senior Leadership team and other teachers to provide the highest quality education for all our children, focussing on Centre priorities.
- Deploy, direct and support the work of the Early Years staff working within the classroom settings.
- Create an atmosphere of trust and co-operation between home and Centre by working and communicating with parents/carers.

- Promote the Centre's ethos and values and 'to provide a continuous learning experience for all children in an environment which values equality of opportunity, celebrates diversity and promotes the joy of learning.'
- To be key person for a designated number of children and ensure that all aspects of their learning and well-being are promoted.

Early Years Teacher – person specification

Evidence against the person specification will be gathered in the following ways:

AF = Application Form

I = Interview Process

R = References

Competency	Essential	Desirable	Evidence Gathered
Qualification	Qualified to Degree Level Qualified Teacher Status for Early Years Foundation Stage		AF
	Evidence of participation in relevant CPD Evidence of participation in child protection /safeguarding training		AF R
	ICT confident and competent		AF
Knowledge and understanding of the curriculum	Understanding of safeguarding and child protection procedures		I
	<ul style="list-style-type: none"> - Very good knowledge and understanding of how children learn in the Early Years Foundation Stage - Excellent subject knowledge, relevant to the Early Years Foundation Stage - Experience of making observations and assessments of children's interests and ideas that feed into planning and high quality provision - Commitment to promoting Equal Opportunities and meeting the Educational Needs of all pupils including those children with Additional Needs 	Interest in a Key Area of Learning and the Desire/Potential to Develop Expertise and Leadership Skills in this area	AF I R
Teaching Skills	<ul style="list-style-type: none"> - Evidence of good, successful teaching experience - A track record of good or outstanding lesson observations 	Evidence of good, successful teaching experience across more than one phase	AF R
	Experience of planning to ensure effective teaching and learning		AF I R
	Can demonstrate high quality creative teaching skills that significantly impact on pupil progress and achievement		AF
	Ability to meet the behaviour and conduct expectations of the Teachers' Standards		AF

	Ability to Use ICT effectively to enhance learning to engage pupils		AF
	Understanding of the use of data to measure attainment and progress		AF I
	An understanding of how to use assessment to inform planning for good teaching and learning	Evidence of pupil involvement in assessment and use of APP materials	AF I R
	Demonstrate consistent and effective planning of lessons to meet children's differing learning needs		AF I R
	Evidence of good classroom management skills and good behaviour management strategies		I R
	Create a happy, challenging and effective learning environment		I R
	Involvement and commitment to all aspects of school life	Evidence of working with and developing links with parents and the wider community	AF I R
Personal qualities	Ability to work effectively as part of a team and deploy staff using the skills and strengths of each team member.		AF I R
	Good written and oral communication skills		AF I
	Clear commitment to professional development and evidence of relevant and recent In-Service Training	A willingness to learn and develop new skills	I
	Ability to develop and maintain good professional relationships with parents/carers and with all members of the School/Centre community		AF I
	A desire to make a difference to the lives of young children and their families		I
	Enthusiastic and positive, approachable, accessible and flexible		AF I R
	Ability to plan time and organise work effectively		AF R
	An excellent attendance record		R