



Person Specification – Student Adviser

Criteria	Essential	Desirable	How Identified
Experience	<ul style="list-style-type: none">Five GCSEs at Grade C or equivalent	<ul style="list-style-type: none">Working in a school/formal education settingKnowledge of Health & Safety legislation	Application form
Qualifications and Knowledge	<ul style="list-style-type: none">Ability to command respect and act with authorityStrong customer service orientationUnderstanding of confidentialityAbility to work on own initiative and as part of a teamGood interpersonal skillsAdministrative skills		Application form Interview References
Other Requirements	<ul style="list-style-type: none">Flexible working patterns		Application form Interview References