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*'A Place for All To Flourish'*

June 2019

Dear Candidate

**Appointment of Teaching Assistant**  
**St Peter's C of E Junior School**  
**Full time 32.5 hours**  
**Grade 3 points 5-7 £18,795 - £19,554**

Thank you for your interest in the above post.

We are looking for a skilled and professional teaching assistant to work at our happy and successful school. This post may be appropriate for both experienced practitioners and those in the early stages of their career. The roll will involve working with a variety of pupils with different needs. The successful candidate will be expected to be adaptable and willing to undertake a range of tasks including personal and intimate care. This is an excellent opportunity to join a supportive team dedicated to providing a place for all to flourish.

If you want to be part of a popular and successful school at an exciting time and feel you could contribute to our progress, please apply, visit or give us a call.

#### **Enclosures**

You will find enclosed the following documents:-

- Person specification
- Job description
- Application form
- Background information about the school.

#### **How to apply for the post**

Please complete the enclosed application form as fully as possible including Section 5. If you have it, we would also appreciate an up to date Curriculum Vitae.

Please also note the following when completing your application form:

- Any gaps in paid employment should be accounted for in the section which asks you to detail periods of unremunerated activity.
- One of your referees should be your current or most recent employer. If this employment does not involve working with children, your second referee should be your most recent employer in relation to your work with children.
- If you are called for interview, you will need to produce confirmation (originals) of the qualifications which you have indicated you hold.

St Peter's Junior School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff and volunteers to share this commitment. Please note that in line with the safeguarding requirements, if you are shortlisted,

- references will be requested prior to interview from your current or last employer. Referees may also be contacted by telephone.
- you will need to bring with you to the interview original documentation to prove your identity and that you have a right to work in the UK.



- you will need to bring with you to the interview original qualification certificates essential to the post.

Further details will be given if you are invited to an interview. Please also note that if you are successful you will be subject to a prohibition from teaching check and a disqualification under the childcare act 2006 check.

Completed applications should be emailed to Mrs Hannah Roberts, at the address given above, to arrive no later than **10.00 am on Monday 1<sup>st</sup> July 2019**. Interviews will take place on **Monday 8<sup>th</sup> July 2019**.

Yours sincerely

Sheila Johnson-Marshall  
Chair of Governors

John Mapperley  
Head teacher



St Peter's C of E Junior School, Ruddington - 'A Place for All to Flourish'



## Information for Candidates

St Peter's Junior School is situated in Ruddington which is a large suburban "village" south of Nottingham with a good cross section of community and a range of housing which includes council and private property. Originally built as a secondary school the building has subsequently been converted for primary usage. It has two floors and excellent facilities, including a large hall, permanent stage, separate dining room, ICT Suite, large classrooms, an outdoor classroom and dedicated PPA/meeting areas. Every child in Years 4, 5 and 6 has their own dedicated iPad. The school stands in very large open playing fields with excellent sporting provision with sufficient space for 5 football pitches. We possess our own nature reserve area, orchard, woodland, coppice and other attractive environmental features. Over the summer break in 2018 we invested in a large new open-plan cloakroom and washroom facility.

The school population of approximately 368 pupils and it is anticipated that this figure will remain stable over the next few years. Currently, there are twelve classes, operating in four Year Groups. There are additional Teaching Assistants employed for children with Special Needs and to support class teachers. The school also enjoys part-time input from a range of peripatetic music teachers and a Spanish teacher from Rushcliffe School.

We have an excellent tradition in a wide range of sporting activities both in terms of participation and achievement. In recent years we have excelled at hockey, athletics, cross-country, football, rounders and many other areas. Our girl's football team won their way through to the National 7-a-side football finals at Aston Villa in 2014 and later competed in the National Cricket Finals at Edgbaston where we were runners up.

The school operates an open door policy and has excellent working relationships with its parents who are encouraged to come into school to help with a whole range of activities and to participate fully in the education of their children. It has a Friends of School organisation which provides social opportunities for staff and families to interact as well as organising fund raising events.

St Peter's has a supportive and well informed Governing Body which works closely with the Head and Staff and takes a full and interested role in the life of the school.

Most recently we have focused on developing 'Supple Minds' through the Building Learning Powers programme. School Development Plan priorities currently include the improvement of writing, effective strategies for improving spelling, assessment, and continuing to develop outdoor learning opportunities. We are part of an exciting community project to support education in a school in Uganda. Our curriculum is wide-ranging, balanced and packed full of memorable activities.



The ethos of the school is one that focusses on the very wide range of pupil needs that we find in the school. It may be summarised in our core values - to be kind and thoughtful, to always show excellent manners, to do our best and to take pride in our school. We strive to ensure that every child is offered a wide range of opportunities and experiences that enable him/her to fulfil their potential, to become responsible participating citizens and to achieve a satisfying and worthwhile future for themselves. In short, we aim to be... 'A Place for All to Flourish'.



