

<b>Title</b> Parent and Family Worker	<b>Department</b> Children, families and Cultural Services	<b>Post Ref.</b>
<b>Job Purpose:</b> To carry out specialist assessments and to deliver structured interventions to children, young people and families		
<b>Key Responsibilities</b>  1. To deliver structured interventions targets set down in the service and team business plan  2. To complete specialist assessments of children, young people, parents, carers and families in line with service guidance  3. To deliver structured packages of graduated parenting interventions to children, young people, parents, carers and families in line with service guidance  4. To keep timely and accurate records of work, including running records and the entry of data as specified  5. To communicate effectively with allocated lead professionals  6. To attend team meetings and whole Service events  7. To work with children, young people and families in settings including the family home, and to transport them when required with due regard to health and safety guidance	<b>Key Accountabilities</b>  1. To deliver structured interventions within the Service’s scheme of delegation for safeguarding children and local safeguarding arrangements  2. To ensure specialist assessments are completed  3. To ensure delivery of graduated parenting interventions  4. To ensure accurate case recording  5. To provide accurate information for colleagues including Social Care  6. To ensure safe transportation of children and young people and their families	
The post holder will perform any duty or task that is appropriate for the role described		
Person Specification		
Education and Knowledge	Personal skills and general competencies	

<ol style="list-style-type: none"> <li>1. To hold 5 GCSEs at level A*-C (including English) or equivalent and proven ability within a previous work setting</li> <li>2. An understanding of child development, effective parenting and attachment theory</li> <li>3. Full driving licence (unless registered disabled)</li> </ol>	<ol style="list-style-type: none"> <li>1. Works efficiently and effectively and actively looks for ways of improving services and outcomes for customers</li> <li>2. Shares the Council's commitment to providing a safe environment for customers and staff and also treating all with respect and consideration</li> </ol>
<p><b><i>Experience</i></b></p> <ol style="list-style-type: none"> <li>7. A minimum of two years experience of working with children, young people and their families (either paid or voluntary)</li> <li>8. Experience of managing challenging situations</li> <li>9. Experience of delivering group work in a variety of settings</li> <li>10. Experience of undertaking specialist parenting assessments</li> </ol>	<ol style="list-style-type: none"> <li>3. Strong interpersonal skills with a range of people including parents and carers, colleagues and other professionals and managers</li> <li>4. Ability to make decisions and solve problems to meet operational targets</li> <li>5. Information technology skills including use of databases and word processing</li> <li>6. To participate fully in supervision, appraisals (EPDR), and practice observations, as part of personal development and support</li> </ol>
<p><b><i>Role Dimensions</i></b></p> <ol style="list-style-type: none"> <li>11. Managing an allocated schedule of interventions on a day-to-day basis and delivering services in line with practice guidance</li> <li>12. Handling of petty cash to the value of £30</li> <li>13. To work unsocial hours, including evenings and weekends, in line with service needs</li> <li>14. Line Management by a Team Manager or Senior Professional Practitioner</li> </ol> <p style="text-align: right;"><i>Please attach a structure chart</i></p>	

Date 12 June 2019