

Title Occupational Therapist (Experienced)	Department Adult Social Care, Health and Public Protection	Post Ref.
<p>Job Purpose</p> <p>Working within the ICELS Partnership Clinical Team primarily involved in the service development of the Non Catalogue equipment provision, the Minor Adaptations Service, and improving Prescriber Training.</p> <p>To act as an advisor to Partnership Prescribers, providing information, support and guidance on how to use the service effectively.</p> <p>To be responsible for the occupational therapy assessment of individual needs and the initiation and co ordination of a range of outcomes to meet them, promoting the principles of choice and control, personalisation and self directed support to ensure that service users can assess and manage their own needs, risks and uncertainties.</p>		
<p>Key Responsibilities</p> <ol style="list-style-type: none"> 1. Responsible for reviewing and advising on orders for Non-Catalogue equipment and Minor Adaptations. 2. Assisting prescribers with problem solving on complex cases. 3. Providing clinical reasoning support to prescribers 4. Working as part of the Partnership Clinical Team providing prescriber training. 5. Working with Prescribers and service contractors to provide better, more cost effective service outcomes. 6. Working with ICELS Contract Service Providers to enhance cataloguing of equipment and improve systems used. 7. Maintain a complex caseload commissioning services within available resources. 8. Following appropriate training undertake assessments using a range of health and social care tools, for example, moving and handling assessments, specialist occupational therapy assessments, moving and handling assessments, Best Interests Assessments. 9. Provide professional detailed information, advice and support to service users and their carers. 10. Promote the principles of choice and control, personalisation and self directed support to ensure that service users can assess and 	<p>Key Accountabilities</p> <ol style="list-style-type: none"> 1. Maintain professional occupational therapy standards. 2. Alert managers of issues that could affect performance including concerns arising from assisting less experienced Occupational Therapists. 3. Maintain effective working relationships and contribute to a working environment which is safe, considerate and supportive to all. In accordance with relevant legislation and policy. 4. Take reasonable care of your health, safety and welfare, and that of other persons who may be affected by the performance of your duties. 5. Exercise proper care in handling, operating and safeguarding any equipment, vehicle or appliance provided, used or issued by the Partnership or provided or issued by a third party for individual or collective use in the performance of your duties. 	

<p>manage their own needs, risks and uncertainties within in their chosen living environment and meet their identified short and long term goals.</p> <p>11. Identify community and and other natural support resources, maximising individuals assests and signposting to preventation/universal services and other funding sources.</p> <p>12. Monitor and review ongoing service provision ensuring all parties involved are fully co ordinated.</p> <p>13. Liaise and negotiate with local providers and support networks to deliver better outcomes.</p> <p>14. Contribute to practice and service development including advising, mentoring and assisting less experienced staff - particularly in relation to tasks that may be undertaken to support the qualified and experienced role.</p> <p>15. Organise and manage your workload independently under the supervision and guidance of the senior practitioner and/or team manager.</p> <p>16. Have regard at all times for the confidential nature of the work and not to discuss or disclose information to unauthorised parties.</p>	
<p>The post holder will perform any duty or task that is appropriate for the role described within their grade.</p>	

Person Specification

<p><i>Education and Knowledge</i></p> <p>1. A qualification accepted by the Health Professions Council as a qualification in Occupational therapy.</p> <p>2. Registration with the Health Professions Council.</p> <p>3. Knowledge of community care services within health and social care settings.</p> <p>4. Knowledge of the relevant legislation and policy in relation to adult community care services. eg The Care Act 2014</p> <p>5. Proficient knowledge and use of I.T. systems.</p> <p>6. Demonstration of continued professional development including completion of all mandatory and service relevant training and keeping a portfolio of evidence up to date.</p> <p>7. Knowledge of service related policies, eg Equipment Loans to Care Homes.</p>	<p><i>Personal skills and general competencies</i></p> <p>8. A high level of personal drive and commitment to excellent customer care and the ability to set an example for other staff.</p> <p>9. Strong interpersonal skills to gain the agreement and acceptance of others including colleagues, senior managers and customers.</p>
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<p><i>Experience</i></p> <ol style="list-style-type: none"> 12. At least two-three years post qualification experience which clearly evidences the ability to undertake occupational therapy tasks and responsibilities within complex and demanding situations where elements of risk will be present. 13. Experience of operating as part of a team and assisting others in their work. 14. Experience of independently managing and prioritising demands and tasks to meet objectives. 15. Experience of keeping detailed records and constructing reports or formal letter/submissions. 16. Experience of working with members of the public who require support with complex issues. 17. Demonstrable experience of using information technology in a range of applications. 18. Experience of negotiating with representative of partner agencies to achieve objectives. 	<ol style="list-style-type: none"> 10. Ability to make decisions and solve problems to meet operational targets, involving devising solutions and prioritising the resources available. 11. Ability to meet agreed objectives and delivery targets by the effective use of resources.
<p><i>Role Dimensions</i></p> <ol style="list-style-type: none"> 19. To review and advise on all orders that come into ICELS for Non Catalogue Equipment and Minor Adaptations 20. Assisting with training of prescribers to improve usage of equipment within the service 21. Challenging prescribers to work more effectively by providing clinical reasoning and support to assist with decision making 22. Working with the ICELS Lead Clinician OT to improve service practice 23. Following appropriate training when required 24. Participate in statutory duties. 25. Participate flexibly in other team duties and activities as appropriate to qualifications and experience as designated by the line manager or supervisor. 26. Understand, maintain and apply current departmental policies to casework and work requirements. 27. Take up opportunities for relevant training specific to role and contribute effectively towards development of new systems, processes and ways of working. 28. Undertake and implement health and safety risk assessments in relation to the provision of community based services and in relation to vulnerable adults. <p style="text-align: right;"><i>Please attach a structure chart</i></p>	

ICELS Staff Structure November 2017



