

Title Outdoor Education Associate Instructor	Department Children, Families and Young People	Post Ref.
Job Purpose To work with groups and visiting staff, delivering various outdoor and environmental education activities both on-site and off site.. To ensure that current best-practice in relation to health and safety is followed by visiting groups.		
Key Responsibilities 1. Deliver outdoor education activities to the full range of user groups of The Mill Adventure Base 2. Hold a range of National Awards in Outdoor Adventurous Activities and use specialist knowledge and dynamic risk assessment whilst on activity to maintain the safety of groups, yet adhering to centre operating procedures and generic/specific risk assessments. 3. participate in training to support the centre programme as necessary 4. Contribute to the day to day running of the centre by delivering Health and safety checks, acting appropriately throughout courses by briefing visiting staff and ensuring groups are supported as required. 5. Minibus/trailer driving as required 6. The post will include some evening/overnight and weekend responsibilities associated with a centre that operates throughout 52 weeks of the year	Key Accountabilities 1. provision of safe and meaningful outdoor sessions to all user groups 2. contribute to the storage and routine maintenance of outdoor equipment 3. ensure that outdoor education sessions take place in a sound Health and safety framework 4.	

The post holder will perform any duty or task that is appropriate for the role described	

Person Specification	
<p>Education and Knowledge</p> <p>1. Appropriate national qualifications for leading adventurous activities such as SPA, BCU L2 or equivalent, and preferably LCMLA, MTB award, WGL, RYA award)</p>	<p>Personal skills and general competencies</p> <p>2. Puts into practice the Council's commitment to excellent customer care.</p> <p>3. Works efficiently and effectively and actively looks for ways of improving services and outcomes for customers.</p> <p>4. Works well with colleagues but also able to work on their own initiative.</p>
<p>Experience</p> <p>6. Experience of providing outdoor environmental education to children and young people in a day or residential centre setting</p> <p>7. Personal skills to maintain good customer relations – and able to work with a range of both young people and adult leaders</p> <p>8. Good organisational skills</p>	

Tier 7 - Frontline Roles

<ul style="list-style-type: none"> 9. Ability to work on own initiative and as part of a team 6. 10. Awareness of Health and Safety in relation to outdoor learning 7. 11. full driving licence which allows driving of group vehicles and trailer (desirable) 8. to work flexibly with a mixture of daytime and evening/weekend sessions as and when required 	<ul style="list-style-type: none"> 5. Shares the Council's commitment to providing a safe environment for customers and staff and also treating all with respect and consideration
<p><i>Role Dimensions</i></p> <ul style="list-style-type: none"> 9. Provide quality outdoor learning activities to visiting groups at the Mill Adventure Base (and off site as required) The post is responsible to the Head of Centre - Mill Adventure Base 10. direct delivery to a range of users in an outdoor setting requiring responses to changing conditions and circumstances 11. there are no direct reports to this post <p style="text-align: right;"><i>Please attach a structure chart</i></p>	

Date