



Adult Social Care Sector- Led Improvement Programme Manager Vacancy – briefing information

A.BACKGROUND

ADASS is the association of Directors of Adult Social Services in England. It is a charity which aims to further the interests of people in need of social care by promoting high standards of social care services and influencing the development of social care legislation and policy. The membership is drawn from serving Directors of Adult Social Services employed by local authorities. Associate members are past directors and the wider membership includes deputy and assistant directors.

The ADASS branch in the East Midlands brings together 10 Directors of Adult Social Services (DASS) across the region to work together to help lead improvement in adult social care.

There are 6 county councils and 4 unitary authorities in the East Midlands:

County Councils

Derbyshire
Leicestershire
Lincolnshire
Northamptonshire
Rutland
Nottinghamshire

Unitary Authorities

Derby
Leicester
Milton Keynes
Nottingham

All councils work co-operatively, the directors commission and lead a Regional (sector-led) Improvement Programme which focuses on what councils can do better together and with partners.

B. REQUIREMENT

In light of the retirement of the current post holder, East Midlands Directors of Adult Social Services are advertising an exciting opportunity for a Programme Manager to lead on the delivery of the East Midlands ADASS Regional Improvement Programme. Working to the Branch Chair a Programme Manager is required initially for a period of 2 years. There may be an opportunity for the post to be extended beyond this period, depending in the needs of the Branch.

The post is full time, hosted by Nottinghamshire County Council and based at County Hall, West Bridgford. There is a requirement to travel across the region to attend meetings and there will be the opportunity for some working from home.

This is a Hay Band F position with an annual salary of £52,536 (pro rata)

Applications should specify:

- How the applicant considers that their previous experience would make them suitable for this role.
- How the applicant can provide evidence to best demonstrate they meet the specification for this role.

B. ROLE

The key requirement of the Programme Manager will be to lead the development and delivery of the regional improvement plan, ensuring that to ensure that it includes clear objectives and anticipated improvement outcomes as required by the East Midlands Regional ADASS Branch Executive.

The priorities and outcomes of the Branch are delivered via the work of 12 networks across the region.

Each network is chaired by an assistant director from one of the 10 constituent councils in the East Midlands regional ADASS Branch.

The Programme Manager will:

- oversee and coordinate the regional networks, ensuring that there is engagement from social care, NHS and provider organisations and that they operate efficiently and effectively
- ensure that appropriate mechanisms are in place to effectively manage, monitor and report on the quality and performance of programme delivery
- develop and maintain positive and productive relationships with partners at a local, regional & national level
- commission services on behalf of EM ADASS
- lead and manage the regional ADASS budget and allocate resources to plan and carry out programmes to time, budget and quality

The Programme Manager will oversee the work of the Branch office team – namely the Programme Support Officer (who is a direct report) and the Business Support Officer.

Current focus:

- Currently the East Midlands regional ADASS Branch is undertaking a review of the approach to Sector Led Improvement within the region and is looking to develop self-assessment and peer review which is underpinned by regional and local data and data analysis. There is a commitment from the Branch to further develop the role of service users, carers, providers and front line workers in its approach to self-assessment and improvement work.

- The Branch is looking to reorganise its structure, priorities and subsequent work plan in line with decent decisions taken by national ADASS. This work will ensure that the Branch programme is fully aligned to that of ADASS nationally.

C.SPECIFICATION

See Job Description and Person Specification attached.

D. INTERVIEWS

Interviews for this post will be held on Monday 15th July 2019.

For an informal discussion about the role please contact:

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Mark Andrews – Branch Vice-Chair, Strategic Director for People – Rutland County Council
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ADASS EAST MIDLANDS – REGIONAL STRUCTURE



Sector Led Improvement Programme (SLI): SDSA – Rachel Ayling, Expert Advisor

BCF Programme: Wendy Hoult, BCF NHS Regional