

St Peter's Junior School

Person Specification - Class Teacher – May 2019

Category	Essential	Desirable
Experience		
Successful teaching in Key Stage 2.	✓	
Assessment and recording of pupils' work	✓	
Curriculum Specialism		✓
Using ICT to support teaching	✓	
Education and Training		
Cert Ed, PGCE, QTS or equivalent	✓	
Evidence of or commitment to continuing professional development	✓	
Educational Understanding		
Understanding of Teaching and Learning Process	✓	
Understanding of and willingness to accommodate Pupils' Special Needs	✓	
Understanding of Equal Opportunities	✓	
Understanding of Assessment for Learning practice	✓	
Aptitudes		
Ability to form positive relationships	✓	
Ability to act with professionalism at all times and provide an excellent role model for pupils	✓	
Ability to communicate effectively in a variety of contexts.	✓	
Willingness and ability to take direction	✓	
Skills		
Able to design and deliver staff training		✓
Able to develop and maintain appropriate admin systems	✓	
Ability to communicate effectively in a variety of contexts.	✓	
Disposition		
Ambitious for the ALL of the pupils in your care	✓	
Energetic, well organised and hard-working	✓	
Reflective, curious and questioning	✓	
Enjoys working with children	✓	
Enjoys working in a team	✓	
Enjoys working with parents and governors	✓	
Optimistic with a good sense of humour	✓	
Willingness to take a lead	✓	
Interested in the ways children learn	✓	
Job Specific Requirements		
Understands requirements of disadvantaged and vulnerable pupils.	✓	
Willingness to contribute to the wider life of the school	✓	
Commitment to take advantage of outdoor learning opportunities.	✓	

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JOB DESCRIPTION CLASS TEACHER

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually.

Areas of responsibility and key tasks:

A Planning, teaching and class management, to:

Teach allocated pupils by planning their teaching to achieve progression of learning through:

- identifying clear teaching objectives and specifying how they will be taught and assessed
- setting tasks which challenge pupils and ensure high levels of interest
- setting appropriate and demanding expectations
- setting clear targets, building on prior attainment
- identifying SEN or very able pupils
- provide clear structures for lessons maintaining pace, motivation and challenge
- make effective use of assessment and ensure coverage of programmes of study
- ensure effective teaching and best use of available time
- monitor and intervene to ensure sound learning and discipline
- use a variety of teaching methods to:
 - i. match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
 - ii. use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
 - iii. select appropriate learning resources and develop study skills through library, I.C.T. and other sources
- ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- evaluate their own teaching critically to improve effectiveness

B Monitoring, assessment, recording, reporting - to:

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- mark and monitor pupils' work and set targets for progress
- assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving
- prepare and present informative reports to parents.

C Other professional requirements - to:

- have a working knowledge of teachers' professional duties and legal liabilities
- operate at all times within the stated policies and practices of the school
- establish effective working relationships and set a good example through their presentation and personal and professional conduct
- endeavour to give every child the opportunity to reach their potential and meet high expectations
- contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school
- take responsibility for their own professional development and duties in relation to school policies and practices
- liaise effectively with parents and governors
- take on any additional responsibilities which might from time to time be determined.