



Hall Park  
Academy

Hall Park Academy,  
Mansfield Road,  
Eastwood,  
Nottingham,  
NG16 3EA

Head of School: Mr S Keogh - BA (Hons)  
Executive Headteacher: Mrs S Dyce - BA (Hons)

T: 01773 786212  
E: [office@hallparkacademy.org.uk](mailto:office@hallparkacademy.org.uk)  
W: [www.hallparkacademy.org.uk](http://www.hallparkacademy.org.uk)

October 2019

Dear Applicant

### **Full Time Teaching Assistant**

Thank you for your interest in our recent advertisement for the above post at Hall Park Academy.

If you would like to apply for the post, please send your letter of application to Nicola Powell, Redhill Academy Trust, HR Shared Services, William Lee Centre, Flatts Lane, Calverton, Nottingham, NG14 6JZ, or by email to [hr@redhillacademytrust.org.uk](mailto:hr@redhillacademytrust.org.uk) clearly demonstrating your suitability for the role, together with the completed application form, to arrive before midday on Friday 8 November 2019. Please ensure that the post for which you are applying has been stated clearly on the application form.

Interviews for the post will take place as soon as possible after the closing date. Due to the number of applications we receive, it is with regret that we cannot respond to every application. Therefore, if you do not hear from me within six weeks of the deadline, please assume that, on this occasion, your application has not been successful.

I look forward to receiving your application.

Yours faithfully

Sean Keogh  
Head of School